

WESTWOOD SCHOOL COMMITTEE  
Westwood, Massachusetts

**MEETING MINUTES**  
**April 5, 2023**

**Attendance and Call to Order**

The meeting was called to order at 7:00pm by Chair Charles Donahue. Also present were: Tony Mullin, Maya Khuri Plotkin, Amanda Phillips; and Dorothy Parmelee. Superintendent Emily Parks was present on behalf of the District.

Westwood Media Center was recognized for providing a live-stream of the meeting.

Harley Pease recorded the minutes.

**Discussion Items**

*Security Initiatives Update*

Superintendent Parks introduced former Director of Safety and Security, Steve Trask. Steve provided a one-year lookback on the initiatives and projects that the District worked on during his tenure working for the District.

**Action Items**

**MOTION** made by Maya Plotkin to approve a new community scholarship, the Charlie Donahue scholarship. Motion seconded by Amanda Phillips.

Roll-call vote:

Charles Donahue: **Yes**  
Anthony Mullin: **Yes**  
Amanda Phillips: **Yes**  
Maya Plotkin: **Yes**  
Dorothy Parmelee: **Yes**

**Result: 5-0-0 (Approved)**

**MOTION** made by Maya Plotkin to approve the Westwood High School Academic Decathlon team travel. Motion seconded by Tony Mullin.

Roll-call vote:

Charles Donahue: **Yes**  
Anthony Mullin: **Yes**  
Amanda Phillips: **Yes**  
Maya Plotkin: **Yes**  
Dorothy Parmelee: **Yes**

**Result: 5-0-0 (Approved)**

**MOTION** made by Tony Mullin to approve March 9, 2023 meeting minutes. Motion seconded by Maya Plotkin.

Roll-call vote:

Charles Donahue: **Yes**  
Anthony Mullin: **Yes**  
Amanda Phillips: **Yes**  
Maya Plotkin: **Yes**  
Dorothy Parmelee: **Yes**

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**Result: 5-0-0 (Approved)**

**School Committee Chair Update**

*Chair's update*

Chair Charlie Donahue provided a farewell address to the Committee. Chair Donahue thanked many people for their work. Chair Donahue provided resources (one last time!) to the Committee.

**Executive Session**

**MOTION** made by Amanda Phillips to enter into executive session. The motion is as follows: the School Committee will be going into Executive Session to conduct a strategy session in preparation for negotiations with the new Superintendent or contract negotiations with the new Superintendent, which would have a detrimental effect on the position of the governing body if the discussion were in open session. The Board will return to open session. Motion seconded by Maya Plotkin.

Roll-call vote:

Charles Donahue: **Yes**  
Anthony Mullin: **Yes**  
Amanda Phillips: **Yes**  
Maya Plotkin: **Yes**  
Dorothy Parmelee: **Yes**

**Result: 5-0-0 (Approved)**

The committee adjourned into executive session at 7:39pm.

The committee returned to open session at 7:56pm.

**Action Items**

**MOTION** made by Maya Plotkin to accept the contract with incoming Superintendent Timothy Piwowar and to authorize Tony Mullin as Vice-Chair to execute the contract on behalf of the School Committee. Motion seconded by Amanda Phillips.

Roll-call vote:

Charles Donahue: **Yes**  
Anthony Mullin: **Yes**  
Amanda Phillips: **Yes**  
Maya Plotkin: **Yes**  
Dorothy Parmelee: **Yes**

**Result: 5-0-0 (Approved)**

**New Business**

There was no new business.

**Adjournment**

**MOTION** made by Tony Mullin to adjourn the meeting. Motion seconded by Amanda Phillips.

Roll-call vote:

Charles Donahue: **Yes**  
Anthony Mullin: **Yes**  
Amanda Phillips: **Yes**  
Maya Plotkin: **Yes**

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Dorothy Parmelee: Yes

**Result: 5-0-0 (Approved)**

The meeting was adjourned at 7:58 pm.