

WESTWOOD SCHOOL COMMITTEE  
Westwood, Massachusetts

**MEETING MINUTES**  
**August 7, 2024**

**Attendance and Call to Order**

The meeting was called to order at 6:36pm by Chair Amanda Phillips. Also present were: Maya Khuri Plotkin, Dorothy Parmelee, Tony Mullin; and JoAnna French. Superintendent Tim Piwowar and Assistant Superintendent Caitlin Ahern were present on behalf of the district.

Harley Pease recorded the minutes.

**Superintendent's Report**

*Revisiting Norms of the Committee*

Superintendent Piwowar asked JoAnna French to introduce the historical norms of the Westwood School Committee. Ms. French shared norms of school Committees in market basket school districts. The Committee discussed norms in the past as well as what was to be desired in the future.

*Enrollment Update*

Superintendent Piwowar shared current enrollment projections with the Committee.

*Draft Strategy for District Improvement*

Superintendent Piwowar and Assistant Superintendent Caitlin Ahern introduced the WPS Draft Strategy for District Improvement. Superintendent Piwowar detailed how the Draft was created, including priorities highlighted by the equity audit.

*Deep Data Dive*

Superintendent Piwowar led a discussion about one of the areas of the District Improvement Strategy: data. He detailed and showcased disaggregated student data with the Committee.

*Open Campus*

Superintendent Piwowar responded to questions about the district's Open Campus practice at the high school. Discussion identified the need for future conversations with building level administrators.

**School Committee Chair Update/Liaison Reports**

Chair Phillips announced that liaison assignments will be reexamined and reassigned, based on interest preferences of members of the Committee.

**Action Items**

**MOTION** made by Tony Mullin to approve the June 13<sup>th</sup> meeting minutes. Motion seconded by Maya Plotkin.

Roll-call vote:

Amanda Phillips: **Yes**  
Maya Plotkin: **Yes**  
Dorothy Parmelee: **Yes**  
JoAnna French: **Yes**  
Anthony Mullin: **Yes**

**Result: 5-0-0 (Approved)**

**MOTION** made by Maya Plotkin to approve Feargal O'Regan to the School Building Committee. Motion seconded by Tony Mullin.

Roll-call vote:

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Amanda Phillips: Yes  
Maya Plotkin: Yes  
Dorothy Parmelee: Yes  
JoAnna French: Yes  
Anthony Mullin: Yes

**Result: 5-0-0 (Approved)**

**MOTION** made by JoAnna French to approve the Memorandum of Agreement with the Custodial Union. Motion seconded by Maya Plotkin.

Roll-call vote:

Amanda Phillips: Yes  
Maya Plotkin: Yes  
Dorothy Parmelee: Yes  
JoAnna French: Yes  
Anthony Mullin: Yes

**Result: 5-0-0 (Approved)**

**New Business**

Superintendent Piwowar raised the issue of a professional development day in the school calendar scheduling issue. The Committee decided to vote at a typical School Committee meeting in the Fall.

**Executive Session**

Executive Session was tabled to a future meeting.

**Adjournment**

**MOTION** made by Tony Mullin to adjourn. Motion seconded by JoAnna French.

Roll-call vote:

Amanda Phillips: Yes  
Maya Plotkin: Yes  
Dorothy Parmelee: Yes  
JoAnna French: Yes  
Anthony Mullin: Yes

**Result: 5-0-0 (Approved)**

The Committee adjourned at 9:49pm.