

WESTWOOD SCHOOL COMMITTEE

Westwood, Massachusetts

Capital Projects Subcommittee Meeting

June 28, 2023

Attendance and Call to Order

The meeting was called to order at 11:03 am by Subcommittee Chair Maya Plotkin via Zoom. Dori Parmelee was present. Superintendent Emily Parks, incoming Superintendent Timothy Piwowar, and Director of Finance and Operations Lemma Jn-baptiste were present on behalf of the district.

Harley Pease recorded the minutes.

Discussion Items

Director of Finance and Operations Lemma Jn-baptiste discussed with the subcommittee the short- and long-term priorities of the District.

The subcommittee discussed the Pine Hill solar canopy project (Ameresco), including timeline and financing. Maya Plotkin offered to connect with John Cummings, Chair of the PBC, for next steps.

The subcommittee discussed a moisture study that was conducted which identified moisture penetration at Thurston Middle School, Westwood High School, and Sheehan Elementary School. Ms. Jn-baptiste will follow work on procuring written specifications for roof work required on these buildings.

The meeting ended with discussion of required HVAC repairs at Thurston Middle School. Due to multiple failures in the heating pipes in the prior school year, immediate action was being taken in summer 2023 to mitigate risk going forward. Ms. Jn-baptiste will seek engineering plans for replacement HVAC system in the original 1939 building with annual capital funds.

New Business

There was no new business.

Adjournment

MOTION made by Dori Parmelee to adjourn the meeting. Motion seconded by Maya Plotkin.

Result: 2-0-0 – Approved

The meeting adjourned at 12:13pm.