

790 Gay Street
 Westwood, MA 02090
 Phone: 781-326-7500
 E-Mail: katiegross@yahoo.com
 Web: <http://www.westwood.k12.ma.us/index.cfm?pid=10210>

Agenda

June 12, 2017

Meeting Called By: Mary Kate Ferreira/Lynne Weston
Type of Meeting: Open PTO meeting
Time Keeper: 7:30 PM
Note Taker: Katie Roche

Attendees: PTO Board
 Mary Kate Ferreira; Lynne Weston – PTO Co-Presidents
 Susan Garratt– Treasurer
 Amanda Drainville–Event coordinator
 Katie Roche- Secretary
Parents:
 Mandy Taft-Pearman
 Leti Taft-Pearman
 Christina Martin
 Brian Martin
 Jenny Slocum
 Kerry O’Leary
 Jackie Keavenney
 Kathy Beggan
 Maria Vasilevsky
 Kate Leary
 Pam Quinn
 Maureen O’Keefe
 Hania Khuri-Trapper
 Amy McCuster Pritt
 Mary Beauregard
 Mary-Jean Beaumont
 Amy Gailunas-Johnson
 Jason Hatcher
 Michelle Peck

Topic A

Presenter Name: Mary Kate Ferreira

Notes Taken?

Administrative Assistant Day Recap

- Gift for Ms. Goldstein (iTunes, chocolates, flowers)
- Thank you note received from Ms. Goldstein

Topic B

Presenter Name: Mary Kate Ferreira

Notes Taken?

Teacher Appreciation Week recap

- Gifts cards and lunch
- Thank you note received from teachers

Topic C

Presenter Name: Mary Kate Ferreira

Notes Taken?

Mini Courses Recap

- Payments still coming in
- Payments still being made to teachers

Topic D

Presenter Name: Amanda Drainville

Notes Taken?

Book Fair recap

- Huge success- Park Street Books and Toys
- Teacher books and library from wishlist covered through parent gifts and money raised
- 13 copies of "The Invisible Boy" book for each class and library

Topic E

Presenter Name: Mary Kate Ferreira

Notes Taken?

Art show recap

- Thank you note received from Ms. Goodwin

Topic F

Presenter Name: Susan Garratt

Notes Taken?

5th Grade Community Project recap

- Walk for Kiami family organized by Jodi Donnelan raised money for cancer in memory of son (~\$2,000)
- Possibility of running again next year

Topic G

Presenter Name: Mary Kate Ferreira

Notes Taken?

Field Day recap

- Success- good weather

| Topic H | Presenter Name: Sarah Cronin | Notes Taken? |
|---|------------------------------|--------------|
| 5th grade activities- moving up ceremony | | |
| <ul style="list-style-type: none"> - All set with volunteers - Parents participate in clap-out on Tuesday 6/20/17-(outside kindergarten/1st grade door) | | |

| Topic I | Presenter Name: Lynne Weston | Notes Taken? |
|---|------------------------------|--------------|
| Yearbooks | | |
| <ul style="list-style-type: none"> - Hand out to students on Monday AM (6/19/17) | | |

| Topic J | Presenter Name: Amanda Drainville | Notes Taken? |
|---|-----------------------------------|--------------|
| Open committee positions 2017-2018 | | |
| <ul style="list-style-type: none"> - Letter sent out to current chairs in May to see if they were still interested and available - Holiday fair- co-chair needed - Math league- seeking chair for each grade - Low key parent social 2017-2018 - Parent coordinator for school play- details to still work out with new director but still need a parent coordinator - Dining fundraiser- still open - Mary Kate Ferreira to send out Facebook post to fill position | | |

| Topic K | Presenter Name: Mary Kate Ferreira | Notes Taken? |
|--|------------------------------------|--------------|
| Possible new PTO events for 2017-2018 | | |
| <ul style="list-style-type: none"> - "No bake" Bake Sale (families can send in monetary donation)- depends on budget- may not need - Parent social on a smaller scale- no silent auction or raffle; smaller ticket price; different venue - Sponsor family for new Hanlon families- answer questions about events, etc - Hanlon gear- not needed as fundraiser but parents want (school spirit day?)- volunteer needed to run it | | |
| Update on money raised from 2016-2017 PTO fundraisers: | | |
| <ul style="list-style-type: none"> - Each teacher had \$100 worth of playground equipment- will arrive Wednesday and used next year - Rock garden project with art teacher, Ms. Goodwin- placed in bare mulch bed in front of circle (opening project in September) | | |

| Topic L | Presenter Name: Lynne Weston | Notes Taken? |
|---|------------------------------|--------------|
| Pay pal | | |
| <ul style="list-style-type: none"> - Parent feedback from Constant Contact- 60% click rate - Pay pal through Constant Contact (ex. dues, "no bake" sale) - Transaction fee (3%) but convenience of paying online; still give parents choice to pay by check - Find out more information about transaction fee | | |

Topic M

Presenter Name: Sarah Cronin

Notes Taken?

Principal Update: Inclusive Schools Committee

- Formed early February 2017
- Community group with identical name so Hanlon group will soon to be renamed to clarify 2 separate groups- name TBD
- Hanlon Core values have driven work at the Hanlon
- Hanlon School Site Council met in the fall- made up of volunteers of staff members and community members
- Site Council staff members share discussion with whole Hanlon staff- all staff agree they want Hanlon school to be warm and inviting climate
- Staff determined at elementary level the focus will be on empathy, kindness, perseverance, perspective taking, respect and active inclusion
- Staff ideas that were implemented 2016-2017: Inclusive books placed in copy room to be borrowed by all teachers (list posted on Hanlon website); Mrs. Cronin did a read aloud; One School, One Read (The Invisible Boy) will be read in fall 2017 (donated by PTO); may in future have parent book club for home-school connection; Paper Chains- "I feel Included When..." Enrichment: Eshu Storyteller; Mix it up lunch; Final all school meeting- Olympic Spirit Day
- Ideas for 2017-2018: One School, One Read; More mix it up lunches; Inclusive School Week December 4-8 (inclusiveschools.org); community readers, classroom library audit of books to represent diversity in school; update Hanlon hallway country map; rock garden

Topic M

Presenter Name: Mandy Taft Pearman

Notes Taken?

Site Council Presentation

- Goal: strengthening what is already being done by teachers and staff
- How can parents support the school's work: survey the books that are in the classroom; parents read in classrooms; identify resources (speakers); support school activities
- Letter to go home to families this week to get volunteers and participation
- Parent feedback: have former students/alumni (high schoolers) help out and volunteer at the Hanlon; parents share immigration story; multi-cultural food fair; share list of books with families to edit; importance of home-school communication so parents know the language used at school for consistency

Topic N

Presenter Name: Mary Kate Ferreira

Notes Taken?

Voted in new board members 2017-2018

Alison Gustie- Treasurer

Liz Collins- Event Chair