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Agenda

January 24, 2018

Meeting Called By: Mary Kate Ferreira
Type of Meeting: Board Meeting
Time Keeper: 6:00PM
Note Taker: Katie Roche

Attendees: PTO Board
 Mary Kate Ferreira; PTO
 Presidents
 Liz Collins-Event Coordinator
 Katie Roche- Secretary
 Sarah Cronin- Principal

Topic A	Presenter Name: Mary Kate Ferreira/Liz Collins	Notes Taken?
Discussion: Re-cap of Holiday Fair 2017		
<ul style="list-style-type: none"> - sign up genius for 2018 to organize volunteers - shadow position for 2018 to take over in 2019 		

Topic B	Presenter Name: Mary Kate Ferreira	Notes Taken?
Discussion: Re-cap of Bingo Night 2018		
<ul style="list-style-type: none"> - went well! - bathroom signs to manage hallways 		

Topic C	Presenter Name: Mary Kate Ferreira	Notes Taken?
Discussion: Upcoming PTO events		
Movie Night		
<ul style="list-style-type: none"> - Chairs- Christi Cocchi, Garrett Cerulli, Hania Khuri-Trapper - paper flyers to be sent home 		

Mini courses (Jenny Slocum-chair):

- discussed price for mini-courses
- classroom space available to offer more courses in the future
- ask parents if they have an interest in running a course in 2018-2019 school year- bring this up at Curriculum Night 2018

Enrichment (Serena Valentino and Amy Meredith)

- budget update
- shadow needed for Serena's position

BOKS

- sign up went well
- starts week of January 29, 2018
- need a shadow for k,1,2

Teacher Lunch

- maybe on a short Wednesday and not conferences because teachers only have 1 hour in between day and evening conferences

Teacher Appreciation Week (Day- May 8th)

- Lunch (Mary Kate Ferreira)- Sarah Cronin to look for best day
- Teacher massages (Katie Roche)- Sarah Cronin to look for best day

Topic D

Presenter Name: Mary Kate Ferreira

Notes Taken?

Discussion: **PTO Insurance**

- Continue to look into details (costs, how long does it last, disclaimers as an option?)- Alison Gustie

Topic E

Presenter Name: Mary Kate Ferreira

Notes Taken?

Discussion: **Budget Update**

- Parent Social not necessary in 2018 because raised money from gear sales and PTO will raise some funds off of mini courses this year.

Topic F

Presenter Name: Sarah Cronin

Notes Taken?

Discussion: **Upcoming Kindergarten**

- K information night- May 22nd- PTO presidents introduced
- PTO will fund t-shirts for incoming K class (2018-2019)
- Have not picked a date for K screening

Topic G

Presenter Name: Mary Kate Ferreira

Notes Taken?

Discussion:

- **Yearbook- Lynne Weston organizing**

Topic H

Presenter Name: Liz Collins

Notes Taken?

Discussion: **PTO Chair updates**

- look to recruit volunteers in May for upcoming school year- discussed putting a sign-up out on Field Day in June
- Board positions to fill- President and Secretary (Sarah will add something to her Principal post)