

+ Hanlon PTO

790 Gay Street
 Westwood, MA 02090
 Phone: 781-326-7500
 E-Mail: katiegross@yahoo.com
 Web: <http://www.westwood.k12.ma.us/index.cfm?pid=10210>

Agenda

April 9, 2017

Meeting Called By: Mary Kate Ferreira/Lynne Weston
 Type of Meeting: Board Meeting
 Time Keeper: 7:30 PM
 Note Taker: Katie Roche

Attendees: PTO Board
 Mary Kate Ferreira; Lynne Weston PTO Co-Presidents
 Amanda Drainville-Event Coordinator
 Katie Roche- Secretary
 Susan Garrett- Treasurer

Topic A

Presenter Name: Susan Garrett

Notes Taken?

Discussion: Budget

- Bank account and spending (Mini-courses, play, Parent Social)
- Additional enrichment, technology, playground equipment

Topic B

Presenter Name: Lynne Weston

Notes Taken?

Discussion: Pay Pal- upgrade through Constant Contact

Topic C	Presenter Name: Lynne Weston	Notes Taken?
Discussion: Yearbook update- on track		

Topic D	Presenter Name: Mary Kate Ferreira	Notes Taken?
Discussion: Teacher Appreciation Week Ideas		

Topic E	Presenter Name: Mary Kate Ferreira	Notes Taken?
Discussion: Administrative Assistant Day 4/26		

Topic F	Presenter Name: Mary Kate Ferreira	Notes Taken?
Discussion: 5th Grade Activities		
- Moving up date?		

Topic G	Presenter Name: Mary Kate Ferreira	Notes Taken?
Discussion: Mini-course update		

Topic H	Presenter Name: Mary Kate Ferreira	Notes Taken?
Discussion: PTO event updates		
<ul style="list-style-type: none"> - March Parent Social - Science Fair- possibly hold in January next year; Jen Crawford to run next year - Book Fair 4/27- Amanda Drainville (chair) on track (ice cream social sponsored by PTO)- - Art Show 5/10- Serena Valentino (Chair) - Field Day 6/7- Christy Cocchi (Chair) 		

Topic I	Presenter Name: Amanda Drainville	Notes Taken?
Discussion: Open PTO Committee Chairs 2017-2018		