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# Agenda

October 16, 2017

**Meeting Called By:** Mary Kate Ferreira/Lynne Weston  
**Type of Meeting:** Open Board Meeting  
**Time Keeper:** 7:30 PM  
**Note Taker:** Katie Roche

**Attendees: PTO Board**

Mary Kate Ferreira; Lynne Weston PTO Co-Presidents  
Alison Gustie- Treasurer  
Liz Collins-Event coordinator  
Katie Roche- Secretary  
Sarah Cronin- Principal  
Anne Donahue  
Amanda Drainville  
Mandy Taft-Pearman  
Serina Barkley  
Mary Mulkeen  
Jason Hatcher  
Amanda Phillips  
Hoeme and Josphe Basto  
Matt Courchene  
Linda Milinazzo  
Ethel McDonnell  
Christina Martin  
Dori Parmelee  
Tracey Presley  
Ginny Cuasey  
Jackie Keaveney

**Topic A**

**Presenter Name:** Carol Lewis

**Notes Taken?**

**Discussion:**

**Overview of the School Committee:**

- monthly public meetings, usually on Thursdays- meetings are televised; next meeting November 16th at Westwood High School
- public has access to notes
- focus of school committee this year:

- (1) finalize the budget
- (2) elementary schools facilities project- very early stages- the district is in process of applying for funding from state for part of the project; the school committee is working on community engagement process to figure out the educational needs of the district; information will be shared in next coming months in a variety of ways- coffees, meetings, etc;

## Topic B

Presenter Name: Emily Parks

Notes Taken?

### Discussion:

**Review of the Superintendent's Entry Plan as new Superintendent of Westwood-** Ms. Park's goal is to understand the needs of the district and then take these findings to the district leadership team in order to develop goals and strategic initiatives for next 3-5 years. Attendees at the Hanlon PTO meeting engaged in conversations with Ms. Parks about the following 3 areas:

- strengths of district/school
- district/school needs to work on
- what must district/school maintain at all costs

**October 26, 2017: Dessert with the Superintendent 6:30-8:00 (Professional Development Room at Central Office)**

### Brief updates on School Committee's elementary schools facilities project:

- Hanlon school has been submitted by the School Committee to the MSBA (Massachusetts School Building Authority) as the elementary school which best meets the criteria for a project based on condition of the school's facilities (i.e. plumbing, electrical, roof)
- The district is waiting to hear back from the MSBA whether or not Westwood was accepted into the next phase of the process;

## Topic C

Presenter Name: Katie Roche

Notes Taken?

### Discussion:

#### Upcoming PTO events listed on the PTO calendar

- Dining Fundraiser, Halloween Party, Book Fair and Ice Cream Social Holiday Fair

## Topic D

Presenter Name: Mary Kate Ferreira

Notes Taken?

### Discussion:

#### School Play- March 16, 2018

- Hanlon found a new director
- Roles will be for 4th and 5th graders with 5th graders having the priority
- Rehearsals: Wednesday-Wednesday March 7- March 14, 3:45-5:15
- Dress rehearsal- Thursday March 15, 3:45-5:15
- Performance- Friday March 16, 7-8pm
- Seeking a co-chair for the play

| <b>Topic E</b>  | Presenter Name: <b>Liz Collins</b> | Notes Taken? |
|---|------------------------------------|--------------|
| Discussion:   |                                    |              |
| <b>Volunteers for upcoming PTO events</b>   |                                    |              |
| <ul style="list-style-type: none"> <li>- Halloween Party (Friday October 27, 6:30-8pm)- online sign-up to volunteered will be emailed through Constant Contact and also can be found on the Hanlon PTO Facebook page</li> <li>-</li> </ul>                        |                                    |              |
| <b>PTO Chairs needed 2018-2019</b>  |                                    |              |
| <ul style="list-style-type: none"> <li>- Seeking shadows for the following positions:               <ul style="list-style-type: none"> <li>- BOKS chair</li> <li>- Enrichment Grades 3-5</li> <li>- PTO Secretary</li> <li>- PTO President</li> </ul> </li> </ul> |                                    |              |
|   |                                    |              |

| <b>Topic F</b>                               | Presenter Name: <b>Alison Gustie</b> | Notes Taken? |
|--|--------------------------------------|--------------|
| Discussion:                                  |                                      |              |
| <b>Update on dues- Still collecting dues</b> |                                      |              |
|  |                                      |              |

| <b>Topic G</b>   | Presenter Name: <b>Lynne Weston</b> | Notes Taken? |
|--|-------------------------------------|--------------|
| Discussion:  |                                     |              |
| <b>Collecting yearbooks pictures throughout the year</b>   |                                     |              |
| <ul style="list-style-type: none"> <li>- pictures can be emailed to Lynne (lynnemarinoweston@gmail.com)</li> </ul> |                                     |              |
|  |                                     |              |

| <b>Topic H</b>   | Presenter Name: <b>Mary Kate Ferreira</b> | Notes Taken? |
|--|---|--------------|
| Discussion:  |   |              |
| <b>Brief review of PTO events that make money, cost money or break event</b> |   |              |
|  |   |              |