



Hanlon PTO

Agenda

February 6, 2017

790 Gay Street
Westwood, MA 02090
Phone: 781-326-7500
E-Mail: katiegross@yahoo.com
Web: <http://www.westwood.k12.ma.us/index.cfm?pid=10210>

Attendees: PTO Board

Mary Kate Ferreira; Lynne
Weston PTO Co-Presidents
Amanda Drainville-Event
Coordinator
Katie Roche- Secretary
Sarah Cronin- Principal

Mary Kate Ferreira/Lynne
Weston

Board Meeting

6:15 PM

Katie Roche

Meeting Called By:

Type of Meeting:

Time Keeper:

Note Taker:

Notes Taken? Amanda Drainville

Presenter Name: Topic A

Discussion:

PTO event re-cap:

- Bingo Night:
 - game in cafeteria were well-attended
 - prizes and snacks left over for holiday fair used for Bingo Night prizes
 - suggestion for next year-6:30-8pm time frame

Notes Taken? Lynne Weston

Presenter Name: Topic B

Discussion:

Dues update

- Paper notices and Constant Contact were sent to families that did not pay (31 families)
- PTO will send home another paper notice at end of February with school directory and envelope attached to send back for payment

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Notes Taken?	Sarah Cronin	Presenter Name:	Topic C
Discussion:			
Mini courses (Rita Morris-chair):			
<ul style="list-style-type: none">- Notice updated and ready to be sent- Discussion of having registration open for 2 weeks then using a lottery system to fill up classes- Offer mini-courses to students at Downey and Deerfield who attend Extended Day (Extended Day Coordinator to send out registration to those families) because these students are unable to take advantage at mini-courses at their schools			

Notes Taken?	Mary Kate Ferreira/Lynne Weston	Presenter Name:	Topic D
Discussion:			
Yearbook			
<ul style="list-style-type: none">- Timing of ordering through Coffee Pond- Lynne Weston to follow up with her contact from Yearbook company to clarify staggered rates based on order dates			

Notes Taken?	Mary Kate Ferreira	Presenter Name:	Topic E
Discussion:			
Upcoming PTO Events			
<ul style="list-style-type: none">- Book Fair (Amanda Drainville-chair)- April 27th in ½ gym; Draft schedule created for classes to visit during school day; Ice cream social 6-7pm in cafeteria; CC extended day on flyer to open to other elementary schools- Art show- March 29th at 5:30-7pm- Science Fair- April 6th at Amanda Drainville will contact event chairs-Michelle Peck and Sarah Michelmores-regarding sending out sign-up flyers and organizing the event			

Notes Taken?	Mary Kate Ferreira	Presenter Name:	Topic F
Discussion:			
Possible soccer program fundraiser to run in the future- 2017-2018 school year			
<ul style="list-style-type: none">- How to go about booking Hanlon gym- Will continue this discussion in future PTO meetings			

Notes Taken?	Mary Kate Ferreira	Presenter Name:	Topic G
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Discussion:

St. Patrick's Day Fundraiser updates

- venue- upstairs room at American Legion in Dover
- silent auction update- PTO will send whole school reminder
- menu
- event costs and ticket price and advertising
- advertising