



# PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

**RECEIVED**

By Town Clerk at 11:32 am, Jan 13, 2020

**ORGANIZATION:** School Building Committee

**MEETING**

**PUBLIC HEARING**

**AMENDED NOTICE:  
DATE & TIME OF AMENDMENT:**

(Please circle one that applies)

**DATE:** Thursday, January 16, 2020 **TIME:** 9:15am

**LOCATION:** Professional Development Room, District Administration  
Office, 220 Nahatan Street, Westwood, MA

**PURPOSE:** Evaluation Criteria Subcommittee meeting

**REQUESTED BY:** John Cianciarulo, Executive Assistant  
Maya Plotkin, Committee Chairperson

**NOTE:** *Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

**\*\*Disclaimer:** *If you have a disability that requires certain accommodations, please contact the Select Board's office at least 48 hours before the meeting, excluding Saturday, Sundays and legal holidays at 781-326-4172 or [selectboard@townhall.westwood.ma.us](mailto:selectboard@townhall.westwood.ma.us).*

## **LIST OF TOPICS TO BE DISCUSSED**

(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))

### Call to Order

#### Discussion Items (9:15-10:30)

- Recap of previous week's planning meetings
- Discussion of evaluation criteria and shortlist process
- Format of presentation

#### Action Items (10:30-10:40)

- Approval of subcommittee minutes: January 9, 2019
- Approve evaluation criteria

#### New Business (10:40-10:45)

### Adjournment

**NOTE:** *Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*