

WESTWOOD ELEMENTARY SCHOOLS BUILDING PROJECT COMMITTEE  
Westwood, Massachusetts

**AESTHETICS AND DESIGN SUBCOMMITTEE MEETING MINUTES**

**December 1, 2021**

**Attendance and Call to Order**

The meeting, held in the Professional Development Room in the Westwood Public Schools District Administration Office, was called to order at 8:03am by Chair Maya Khuri Plotkin. Also present were: Ken Aries, Brian Bayer, Allison Borchers, John Cummings, Mary Kate Ferreira, Jen Flanders, Josepha Jowdy, Carol Lewis, Tony Mullin, and Emily Parks.

Tim Bonfatti and Chin Lin of Compass Project Management; and Rob Fitzgerald and Don Walter of Dore and Whittier were also in attendance.

John Cianciarulo recorded the minutes.

**Discussion Items**

Rob Fitzgerald shared the two goals for the meeting:

1. Confirm color range for terracotta.
2. Provide direction on canopy appearance and construction.

**Review of Exterior Materials**

Inspiration for the exterior design was drawn from leaves in the woods at the back of the Hanlon property. A primary example of this is the New England Conservatory of Music in Boston, which has a range of terracotta tile on the exterior of the building.

The Subcommittee reviewed and assessed the samples of exterior materials presented.

Alternates are necessary as part of the public bidding process. Three manufacturers and three criteria will be listed. Pricing will dictate who wins the job. The design team was able to find a foreign-made plank product which is more expensive, as an alternate.

The Subcommittee went outside to review samples of terracotta under natural light. They were encouraged to review the overall appearance, color, and tone. A consensus was reached that a brown shade was preferable.

**Review Canopy Options**

Options for the walkway canopy were presented.

Decision 1:

- a. Tube steel
- b. Wide flange with wood

Decision 2:

- a. Offset
- b. Centered

Renderings of the walkway canopy were reviewed. The costs between all options is negligible.

The Subcommittee agreed that the steel option, flush to the ground and offset, was the best option.

**Update on Interior Design**

The project's interior design will be discussed at next week's meeting.

Tim Bonfatti shared that cost estimates for the whole project will be ready in January. He cautioned that factors related to the product supply chain and inflation may influence these estimates. This may factor into decisions made regarding the aesthetics and design of the project.

**New Business**

There was no new business.

**Adjournment**

**MOTION** made by Ken Aries to adjourn the meeting. Motion seconded by John Cummings.

**Result: 11-0-0 – Approved**

The meeting adjourned at 9:05am.

**List of Documents and Exhibits Used at Meeting:**

- Slideshow presentation by Dore and Whittier, dated December 1, 2021