

WESTWOOD ELEMENTARY SCHOOLS BUILDING PROJECT COMMITTEE
Westwood, Massachusetts

AESTHETICS AND DESIGN SUBCOMMITTEE MEETING MINUTES

January 19, 2022

Attendance and Call to Order

The meeting, held in the Professional Development Room in the Westwood Public Schools District Administration Office, was called to order at 8:07am by Chair Maya Khuri Plotkin. Also present were: Ken Aries, Brian Bayer, Allison Borchers, Tom Carey, Mary Kate Ferreira, Anthony Mullin, and Emily Parks. John Cummings, Jen Flanders, Josepha Jowdy, and Carol Lewis were absent.

Chin Lin of Compass Project Management; and Margaret Daly and Rob Fitzgerald of Dore and Whittier were also in attendance.

John Cianciarulo recorded the minutes.

Discussion Item

Margaret Daly of Dore and Whittier facilitated discussion.

Finalize Interior Design

Updates

Updates to the grade-level colors, media center circulation desk and sink area, and media center railing system were presented. The media center sink was moved to the side, away from the circulation desk. An alternate railing for the media center was presented. The glass railing system was preferred.

Bathrooms

Signage and the colors/design of the student bathrooms were discussed. The Subcommittee agreed that the tile pattern and signage/symbols need further work.

Wayfinding Strategy

Signage for the classroom wings was discussed. Each wing will be identified by the grade-level it houses. The signage will be changeable and incorporate the design's color scheme.

Gallery Space

The gallery space was presented. The location and size of panels will be reviewed after the district consults with the art department staff regarding their preference.

The Subcommittee then reviewed samples of wall colors to refine design shades.

New Business

There was no new business.

Action Items

Recommendation on Interior Design

MOTION made by Emily Parks to recommend interior design selections:

- Gallery: Overall intent of a mix of acoustic panels and tack-able panels with the exact location and size to be reviewed after consulting with fine arts department staff;
- Bathroom: Color scheme accepted with the exact tile pattern to be further refined and signage/symbols to be further developed;
- Library: Railing to be full glass;
- Signage of each wing accepted with changeable signage behind clear panel, incorporating the yellow/aqua/blue color scheme

to the full School Building Committee. Motion seconded by Ken Aries.

Result: 8-0-0 – Approved

Approval of Subcommittee Meeting Minutes

MOTION made by Emily Parks to approve the Subcommittee meeting minutes of December 9, 2021. Motion seconded by Ken Aries.

Result: 8-0-0 – Approved

Adjournment

MOTION made by Allison Borchers to adjourn the meeting. Motion seconded by Emily Parks.

Result: 8-0-0 – Approved

The meeting adjourned at 9:12am.

List of Documents and Exhibits Used at Meeting:

- Draft meeting minutes of December 9, 2021 for the Subcommittee’s review and approval
- Slideshow presentation by Dore and Whittier, dated January 19, 2022