

**OWNER: Town of Westwood**
**ARCHITECT: Dore & Whittier**
**GC: TBD**

**PROJECT DASHBOARD/PROJECT HEALTH SNAPSHOT**

<b>SCHEDULE</b>	GC bid came in at \$73.9M. PBC-SBC met on 6/24 and is seeking to secure additional \$2M funding and \$1M from Select Board in order to fund Alt. #1 and #2, fully funding FF&E and with a 5% construction contingency.		
<b>BUDGET</b>	• Total Project Budget <b>per PFA</b>	\$87,820,386	100%
	• Commitment to date:	\$10,553,232	12.10%
	• Expenditures to date: (of the committed amount)	\$5,915,582	56.05%
	• Available:	\$77,267,154	87.90%
<b>DESIGN</b>	Bid was completed on 6/22. D+W is working on completing the permit review process with WFD and building department.		
<b>ISSUES</b>	Supply chain and market condition continue to be an issue. The GC bid came in above the estimate.		



**PROJECT PROGRESS - THIS MONTH:**

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| <ul style="list-style-type: none"> <li>D+W issued addendums as part of the bidding process</li> <li>Total of 7 addendums were issued</li> <li>Project readvertised for Elevator FSB with only one qualified FSB</li> <li>Elevator FSB was opened to all elevator FSB</li> <li>File Sub Bid opening was on June 13 and was over a bout \$3M</li> <li>Most FSB received competitive bids except Elevator and Electrical</li> <li>General Contractor bid opening was on schedule on 6/22</li> <li>Three GC bids were received</li> <li>Low GC bid was \$73.9M</li> <li>School Committee held an emergency meeting on 7/23 to discuss the bid result</li> </ul> | <ul style="list-style-type: none"> <li>PBC-SBC met on 6/24 to discuss options</li> <li>PBC – SBC is seeking \$2M from School Committee and \$1M from the Select Board</li> <li>With \$3M additional fund, the project can take Alt. #1 and #2, fully fund FFE and fund 5% construction contingency</li> <li>Westwood Fire Department asked Municipal Code Consultant to conduct third party review for the project on behalf of WFD</li> <li>D+W submitted all the documents for WFD review to star</li> <li>Compass worked out the contract for the MCC</li> <li>Pre Construction survey work started for the neighborhood</li> <li>Compass briefed WPS on the what to expect for the construction period</li> </ul> |
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**PROJECT SCHEDULE:**

**Monthly Update Narrative:**

- Working Group met on 6/14 to review FSB
- Working Group met on 6/23 to review GC bid
- School Committee held an emergency meeting on 6/23 in preparation of PBC-SBC meeting on 6/24
- FSB bid result was forwarded to MSBA
- GC bid result was forwarded to MSBA
- Westwood Fire Department asked Municipal Code Consultant to conduct third party review for the project on behalf of WFD

**Major Milestones:**

<b>October 2021</b>	Town Meeting & Town Ballot Votes for full project funding <b>COMPLETE</b>
<b>January 2022</b>	60% CD cost estimate & package for submission to MSBA <b>Completed</b>
March 2022	90% CD cost estimate and package for submission to MSBA <b>Completed</b>
Jan. to March 2022	Pre Qualification for GC & FSB <b>Completed</b>
May 2022	Issue Bid Set <b>Completed</b>
<b>July 2022</b>	Start Construction



**CURRENT WORKPLAN**

Category	Task	Schedule Date	Current Status
Bidding	PBC pre qual subcommittee review submitted SOQ	4/6, 4/13	completed
Bidding	PBC approval of Pre Qual GC & FSB list	4/27/22	completed
Bidding	PBC/SBC approval of bid set & submission to MSBA	5/13/22	completed
Construction Document	Approve submission of 100% CD to MSBA	5/18/22	completed
Bidding	Issue Bid Set	5/18/22	completed
Bidding	File Sub due date (tentative with 3 week)	6/13/22	completed
Bidding	<i>Elevator FSB due date</i>	6/15/22	completed
Bidding	GC bid due	6/22/22	completed
Bidding	<i>Alternate GC bid due</i>	6/29/22	Not used
Bidding	PBC/SBC approval of GC bid	Early July	
Bidding	Authorization to proceed	Mid July	

**PLANNED PROJECT PROGRESS – NEXT MONTH:**

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| <ul style="list-style-type: none"> <li>• PBC-SBC to meet on 7/12</li> <li>• School Committee will meet on 7/7 regarding transfer of fund to the project</li> <li>• Select Board will meet on 7/11 to review the project and consider committing additional \$1M to the project</li> <li>• Intent to Award of the contract can be issued to Briat once PBC – SBC vote to authorize it</li> <li>• Contract documents to be processed and signed</li> <li>• Additional documents such as insurance and bond for the project will be prepared and submitted</li> </ul> | <ul style="list-style-type: none"> <li>• Working Group to meet on 7/12 and 7/26</li> <li>• General Contractor will complete the building permit application including the NFPA 241 plan</li> <li>• D+W will work with Westwood Fire Department to complete the third party review</li> <li>• D+W will submit plans and specification and other associated documents to building department for building permit</li> <li>• Construction will start with relocating the fire access path</li> <li>• Site prep and ledge removal will start</li> </ul> |
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**PROJECT BUDGET:**

- The bid price came in higher than expected. PBC/SBC would need to seek additional fundings and adjust budget.

<b>Total Project Budget</b>	\$87,820,386	100%
Total Project Commitments to date:	\$10,553,232	12.10%
Total Project Expenditures Recommended for Approval this month:	\$167,736	
Total Project Expenditures to date including this month (BSR Col L):	\$5,915,582	56.05%

<b>OPM's Contract Value to Date:</b>	\$2,574,200	
OPM's Contract Amendments to Date:	5	
OPM's Contract Amendments Approved this month:	\$0	
OPM's Expenditures this Month:	\$54,029	
OPM's Expenditures to Date:	\$805,288	31.28%

<b>Architect's Contract Value to Date:</b>	\$7,892,205	
Architect's Contract Amendments to Date:	10	
Architect's Contract Amendments Approved this month:	\$0	
Architect's Expenditures this Month:	\$113,707	
Architect's Expenditures to Date:	\$5,037,499	62.83%
<b>MBE/WBE Required Participation Goal (% of Designer Contract):</b>	17.9%	20%
MBE/WBE Schedule of Participation (SOP):		5%
MBE/WBE Billings To Date and % of Required Goal: (as of 3Q 2020)		15%

<b>Other Project Costs and/or Contingency:</b> (owner's contingency)	\$700,000	
Other Project Costs/Contingency committed <b>to date</b> and burn rate %:	\$0	

<b>MSBA Funding</b> Per Feasibility Study Agreement (FSA) as of 5/31/2019:		
Estimated Maximum Facilities Grant (Reimbursement of eligible costs):	\$17,683,327	w/o contingency
Reimbursement Rate: Rate BEFORE incentives. Final Rate TBD.	35.42%	
Reimbursements Requests submitted to date:	\$5,800,044	
Eligible Project Costs submitted to date:	\$4,674,866	
Reimbursements Received to date and % of submitted:	\$1,839,561	31.72%
Reimbursements Received to date and % of Est. Max Facilities Grant*		10.28%

\* Reimbursements held at 95% until Final MSBA Audit

**DESIGN UPDATE**

- D+W will issue conformed set of document

**MSBA UPDATE**

- Payment Request #25 is in progress. PR#24 was processed and paid as 6/24/22.

**PERMITTING UPDATE**

- Fire Department third party review is on going



- ANR plans have been recorded

#### **FF&E/TECHNOLOGY/SECURITY UPDATE**

- FFE budget is \$950,000
- Technology budget is \$672,000. \$178,000 has been moved to Westwood Public School budget as the purchasing of these equipment are in the regular updating budget already in place.

#### **ISSUES SUMMARY**

Potential budget impact due to supply chain issue. Team worked to establish a bid day buffer with additional alternate items and potential soft cost adjustments.