

Monthly Vendor Invoice Package and Budget Update from Compass Project Management, LLC



Project: **Westwood Hanlon Elementary School**

Financial Period Ending: **May 31, 2022**

To: Lemma Jn-Baptiste ljbaptiste@westwood.k12.ma.us

CC: John Cianciarulo jcianciarulo@westwood.k12.ma.us
Chin Lin Compass
Bryan Jarvis Compass
Tim Bonfatti Compass

Approved by:



Chin Lin, Senior Project Manager
Compass Project Management, LLC

1 Please see attached Invoice Listing following this Memo – including budget line codes and descriptions – for invoices recommended for payment this period. Please include this schedule when handing off approved invoices to the Town for payment.

2 New Commitments and Budget Transfers:

- a) The second Hometown Weekly invoice, no. 34268, exceeded the available budget by \$916.96, requiring a budget transfer in the same amount from budget line 01040000 Permitting to 01030000 Advertising. Compass will draft the required MSBA Budget Revision request.

3 MSBA ProPay Payment Requests (PR) in Process:

Last Warrant Information Received by Compass: included payments made on 5/25/22. Please continue to send warrant information to mekuppens@compasspmc.com as soon as payments are made.

4 MSBA Budget Revision Requests (BRRs) in process: BRR #3 is pending with the MSBA.

5 Reconciliation of Compass Expenditures to the Owner: On 2-17-22, Compass received a report from the Town titled “July 1, 2018 - January 27, 2022 | Town of Westwood | Hanlon Renovation/Feasibility | BUDGET SUMMARY.” We reconciled what we have been reporting in our monthly Vendor Invoice Packages (VIP) to the Town’s accounting of expenditures and MSBA reimbursements, noting and explaining any variances.

Compass will reconcile our budget to the Owner’s accounting on a regular basis. The reconciliation process is performed more quickly if a separate report can be sent in an Excel file format. Please send a report each month of (a) Expenditures Paid by Vendor *Project-to-Date* and, (b) if reconciliation of commitments is desired by the School Building Committee, PO’s by Vendor to mekuppens@compasspmc.com.

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6 Attachments:

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Westwood Hanlon Elementary School

Expenditures -

5/31/22

Pd. For Appr.	Vendor Name	Inv no.	Invoice Date	LN	MSBA CODE	MSBA Desc	Invoice LN Amount	Total All Inv Lines
2022.05	<i>NEW Invoices Recommended for Payment this Period</i>							
2022.05	Compass Project	CPM 78-33	5/31/22	1	01020600	OPM - Bidding	25,000.00	:
2022.05	Compass Project	CPM 78-33	5/31/22	2	01990000	Other Administrative Costs	8,690.00	:
2022.05	Compass Project	CPM 78-33	5/31/22	3	01040000	Permitting	232.60	33,922.60
2022.05	Dore + Whittier	31	5/31/22	1	02010500	A&E - Construction Contract Docs.	334,468.00	:
2022.05	Dore + Whittier	31	5/31/22	2	02010600	A&E - Bidding	92,419.50	426,887.50
2022.05	Eversource	WO 7117033	6/6/22	S	06010000	Utility Company Fees	36,795.00	36,795.00
2022.05	Hometown Weel	34187	5/26/22	S	01030000	Advertising	320.00	320.00
2022.05	Hometown Weel	34268	5/26/22	S	01030000	Advertising	1,344.00	1,344.00
<i>Total NEW invoices RECOMMENDED for PAYMENT this month:</i>							499,269.10	499,269.10

INVOICE FOR SERVICES TOWN OF WESTWOOD | HANLON ELEMENTARY SCHOOL

Michelle Miller, Procurement Officer
Town of Westwood
Westwood Town Hall
580 High Street
Westwood, MA 02090

5/31/2022
CPM 78-33
\$33,922.60

OPM Professional Services

05/01 - 05/28/2022

Monthly Lump Sum Payment: May 2022 \$25,000.00

Reimbursables

	Amount	Markup	Ext	
Jacobs Engineering Group, Inc. Inv# F7X91808-02	7,900.00	10%	8,690.00	
Fee for Recording at the Register of Deeds	211.45	10%	232.60	
				\$8,922.60

Total Amount Due for this invoice \$33,922.60

Please remit payment to Compass Project Management, 400 Libbey Parkway, Weymouth, MA 02189

Billing Summary

Feasibility Study Phase

	MSBA Code	Contract	Prev. Invoiced	This Inv.	Total Invoiced	Remaining
Designer Selection (\$10,303/mo 6/19-10/19)	0001-0000	51,514.00	51,514.00	-	51,514.00	-
PDP/PSR (\$18,670/mo 11/19-8/20)	0001-0000	186,695.00	186,695.00	-	186,695.00	-
SD/Town Apprvl (\$16,443/mo 9/20-2/21)	0001-0000	98,655.00	98,655.00	-	98,655.00	-
AM 2 (\$20,000/mo Mar/Apr 2021)	0001-0000	40,000.00	40,000.00		40,000.00	-
Feasibility Estimating	0001-0000	24,766.00	12,848.00		12,848.00	11,918.00

Design Development Phase

AM 3, 4 Design Development (\$20,000 5/mos)	0102-0400	100,000.00	100,000.00		100,000.00	-
AM 3 DD Estimating	0102-1100	17,000.00	17,000.00		17,000.00	-
AM 4 DD Enhanced Cx, Automation	0199-0000	13,200.00	12,100.00	1,100.00	13,200.00	-

CD to Close Out Phase

AM 5 CD (\$28,000/mo Nov21-Apr22)	0102-0500	168,000.00	168,000.00		168,000.00	-
AM 5 Estimating	0102-1100	60,000.00	20,020.00		20,020.00	39,980.00
AM 5 Bidding (\$25,000/mo May/June22)	0102-0600	50,000.00	-	25,000.00	25,000.00	25,000.00
AM 5 Construction (\$56,000/mo)	0102-0700	1,541,070.00	-		-	1,541,070.00
AM 5 Close Out (\$6,000/mo)	0102-0800	66,000.00	-		-	66,000.00
AM 6 DD Enhanced Cx, Automation	0199-0000	157,300.00	-	7,590.00	7,590.00	149,710.00

Other Reimbursable Costs	10,505.00	232.60	10,737.60
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2,574,200.00	717,337.00	33,922.60	751,259.60	1,833,678.00
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Jacobs Engineering Group, Inc.

120 St. James Ave
Boston, MA 02116 USA
617.250.4895

Compass Project Management, Inc.
1 Edgewater Dr Ste 204
Norwood, MA, 02062-4677, US

Attn: Chin Lin

INVOICE NUMBER: **F7X91808-02**
INVOICE DATE: **17-May-22**
INVOICE PERIOD: **02/05/22 thru 04/29/22**
PROJECT NUMBER: **F7X91808**
CLIENTS PROJ NUM **10078.PC**
CONTRACT TERMS: **45 NET**

PROJECT DESCRIPTION:
PROJECT MANAGER:

Net Zero Addl Service Westwood Hanlon Elementary School
Bill Hardiman

	<u>Total To Date</u>	<u>Previous</u>	<u>Current</u>
Westwood Net Zero Addl Service Lump Sum			

Design Phase	\$51,000.00			
Percent Complete		29%	14,900.00	7,000.00

TOTAL DUE THIS INVOICE		USD	<u>7,900.00</u>
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REMIT TO:

Jacobs Engineering Group Inc.
c/o Bank of America
800 Market Street
Lockbox 18713F
St. Louis, MO 63150-8713

Project #10078.CP Fee for Registry of Deeds
Recording Plans for Westwood Hanlon School



DEDHAM
611 HIGH ST
DEDHAM, MA 02026-9998
(800)275-8777

05/23/2022

01:38 PM

Product	Qty	Unit Price	Price
Money Order			\$210.00
Serial#: 28010017440			
Money Order Fee			\$1.45
Total			\$211.45

Grand Total: \$211.45

Debit Card Remitted \$211.45

Card Name: MasterCard
Account #: XXXXXXXXXXXXX5384
Approval #
Transaction #: 842
Receipt #: 029912
Debit Card Purchase: \$211.45
AID: A0000000042203 Chip
AL: Debit
PIN: Verified

Every household in the U.S. is now
eligible to receive a second set
of 4 free test kits.
Go to www.covidtests.gov

Preview your Mail
Track your Packages
Sign up for FREE @

<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,



CUSTOMER'S RECEIPT

UNITED STATES
POSTAL SERVICE®

VIP pg. 4
KEEP THIS
RECEIPT FOR
YOUR RECORDS

Pay to

Address

SEE BACK OF THIS RECEIPT
FOR IMPORTANT CLAIM
INFORMATION

NOT
NEGOTIABLE

Serial Number

Year, Month, Day
2022-05-23

Post Office

Amount
\$210.00

Clerk

68

RECEIPT
Printed: May 23, 2022 @ 13:48:
Norfolk Registry of Deeds
William P O'Donnell
Register

Trans#: 52014 Oper:VOGEL

Book: 712 Page: 35 + 36
Ctl#: 503 Rec: 5-23-2022 @ 1:48:28

DOC	DESCRIPTION	TRANS A
PLAN		

Dore + Whittier Architects, Inc.
Westwood Hanlon Elementary School project
Invoice Cover Sheet

Date: 5/31/2022
Invoice No: 31

A	B	C	D	E	F	G = E + F	H = D - G
Contract / Amendment	MSBA Description	MSBA Code	Contract	Previously Invoiced	This Invoice	Total Invoiced	Remaining

Feasibility Phase:

Orig. Contract	Feasibility Study	00020000	850,000.00	850,000.00		850,000.00	-
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Feasibility Phase Extra Services:

Survey	Environmental & Site	00030000	22,200.00	22,200.00		22,200.00	-
Geotechnical Investigation	Environmental & Site	00030000	36,000.00	36,000.00		36,000.00	-
Hazardous Materials	Environmental & Site	00030000	8,800.00	8,800.00		8,800.00	-
Traffic Study	Environmental & Site	00030000	17,000.00	16,000.00		16,000.00	1,000.00
Standard Energy Modeling	Other	00040000	9,000.00	9,000.00		9,000.00	-
LEED Documentation	Other	00040000	2,000.00	2,000.00		2,000.00	-

Feasibility Phase - Additional Services

AM#2 Daylighting	Other	00040000	5,000.00	5,000.00		5,000.00	-
AM#3 GeoThermal	Environmental & Site	00030000	62,700.00	57,897.34		57,897.34	4,802.66
AM#4 Addt'l Geotech	Environmental & Site	00030000	41,690.00	41,619.71		41,619.71	70.29
AM#5 Geoenvironmental	Environmental & Site	00030000	16,500.00	10,876.63		10,876.63	5,623.37
AM#6 Flow Test	Other	00040000	1,675.00	1,675.00		1,675.00	-
AM#8 Topo Survey and ANR Plan	Survey	00030000	56,870.00	56,870.00		56,870.00	-
AM#9 Additional Test Pits for Ledge GeoTech		00030000	12,870.00	12,870.00		12,870.00	-

Design Phase:

AM#7 Basic Services	Design Development	02010400	1,232,260.00	1,232,260.00		1,232,260.00	-
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Design Phase - Additional Services

AM#7 Geothermal Design	Other Basic Services	02019900	16,500.00	16,500.00	-	16,500.00	-
AM#7 Hazardous Materials	Hazardous Materials	02040200	12,100.00	12,100.00	-	12,100.00	-
AM#7 Geotech & Geo Environment	Geotech & Geo Environment	02040300	16,500.00	16,500.00	-	16,500.00	-
AM#7 Wetland	Wetlands	02040500	40,900.00	38,043.50	-	38,043.50	2,856.50

Construction Documents - Close out Phase:

AM#10 CD	Construction Contract	02010500	2,341,294.00	2,006,826.00	334,468.00	2,341,294.00	-
AM#10 Bidding	Bidding	02010600	184,839.00	-	92,419.50	92,419.50	92,419.50
AM#10 Const. Contract Admin.	Construction Contract	02010700	2,218,068.00	-		-	2,218,068.00
AM#10 Closeout	Closeout	02010800	184,839.00	-		-	184,839.00
AM#10 Other Basic Service	Other Basic Services	02019900	162,500.00	2,514.16	-	2,514.16	159,985.84
AM#10 Tech Procurement	Oth. Reimb.	02039900	65,000.00	-		-	65,000.00
AM#10 FFE Procurement	Oth. Reimb.	02039900	76,000.00	-		-	76,000.00
AM#10 Haz Mat	Haz Mat	02040200	84,700.00	2,200.00	-	2,200.00	82,500.00
AM#10 Geotech & Geo Environmen	Geotech	02040300	60,300.00	1,650.00	-	1,650.00	58,650.00
AM#10 Wetland	Wetlands	02040500	54,100.00	36,301.38	-	36,301.38	17,798.62

Other Reimbursables/Not in Contract

1,200.00		1,200.00
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7,892,205.00	4,496,903.72	426,887.50	4,923,791.22	2,969,613.78
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DORE + WHITTIER
Dore & Whittier Architects, Inc.
212 Battery Street
Burlington, VT 05401

Town of Westwood
580 High Street
Westwood, MA 02090

Invoice number 00031
Date 05/31/2022

Project 19-0798 Westwood-Hanlon Elementary
School

For Date Range: May 1 to May 31, 2022

Description	Contract Amount	Percent Complete	Prior Billed	Current Billed	Remaining
BASIC SERVICES					
Feasibility Study	425,000.00	100.00	425,000.00	0.00	0.00
Schematic Design	425,000.00	100.00	425,000.00	0.00	0.00
Design Development - ASR-7	1,232,260.00	100.00	1,232,260.00	0.00	0.00
Construction Documentation - Amendment 10	2,341,294.00	100.00	2,006,826.00	334,468.00	0.00
Bidding - Amendment 10	184,839.00	50.00	0.00	92,419.50	92,419.50
Construction Administration -Amendment 10	2,218,068.00	0.00	0.00	0.00	2,218,068.00
Closeout - Amendment 10	184,839.00	0.00	0.00	0.00	184,839.00
Subtotal	7,011,300.00	64.41	4,089,086.00	426,887.50	2,495,326.50
ALLOWANCES - FS to SD -CLOSED					
Site Survey	22,200.00	100.00	22,200.00	0.00	0.00
Geotechnical	36,000.00	100.00	36,000.00	0.00	0.00
Hazardous Materials	8,800.00	100.00	8,800.00	0.00	0.00
Traffic	16,000.00	100.00	16,000.00	0.00	0.00
Standard Energy Model	9,000.00	100.00	9,000.00	0.00	0.00
LEED Documentation	2,000.00	100.00	2,000.00	0.00	0.00
Subtotal	94,000.00	100.00	94,000.00	0.00	0.00
ADDITIONAL SERVICES - FS to SD - CLOSED					
Daylighting - ASR-2	5,000.00	100.00	5,000.00	0.00	0.00
ASR-4 - Additional Borings, Test Pits and Elevation Spot Checks	41,619.71	100.00	41,619.71	0.00	0.00
ASR-5 - Geo-Environmental Investigation	10,876.63	100.00	10,876.63	0.00	0.00
ASR-6 - Flow Test	1,675.00	100.00	1,675.00	0.00	0.00
ASR-8 - Topo Survey and ANR Plan	56,870.00	100.00	56,870.00	0.00	0.00
ASR-9 - Geotech - Additional Test Pits for Ledge Exploration	12,870.00	100.00	12,870.00	0.00	0.00
Subtotal	128,911.34	100.00	128,911.34	0.00	0.00
Geothermal - ASR-3 - FS to SD - CLOSED					
Task A - Test Well	48,927.53	100.00	48,927.53	0.00	0.00
Task B - Schematic Design Services (T&M)	8,969.81	100.00	8,969.81	0.00	0.00
Subtotal	57,897.34	100.00	57,897.34	0.00	0.00
ALLOWANCES FOR ASR-7					
Geotechnical - ASR 7	16,500.00	100.00	16,500.00	0.00	0.00

Description	Contract Amount	Percent Complete	Prior Billed	Current Billed	Remaining
ALLOWANCES FOR ASR-7					
Hazardous Materials - ASR-7	12,100.00	100.00	12,100.00	0.00	0.00
Wetlands Permitting - ASR-7	40,900.00	93.02	38,043.50	0.00	2,856.50
GeoThermal -ASR-7	16,500.00	100.00	16,500.00	0.00	0.00
Subtotal	86,000.00	96.68	83,143.50	0.00	2,856.50
ALLOWANCES FOR AMENDMENT 10					
Geotechnical - Amend 10	60,300.00	2.74	1,650.00	0.00	58,650.00
Hazardous Materials - Amend 10	84,700.00	2.60	2,200.00	0.00	82,500.00
Tech Procurement	65,000.00	0.00	0.00	0.00	65,000.00
GeoThermal - Amend 10	162,500.00	1.55	2,514.15	0.00	159,985.85
FFE Procurement	76,000.00	0.00	0.00	0.00	76,000.00
Wetlands Permitting - Amend 10	54,100.00	67.10	36,301.38	0.00	17,798.62
Subtotal	502,600.00	8.49	42,665.53	0.00	459,934.47
REIMBURSABLES					
GBCI LEED School Registration	1,200.00	100.00	1,200.00	0.00	0.00
Subtotal	1,200.00	100.00	1,200.00	0.00	0.00
Total	7,881,908.68	62.47	4,496,903.71	426,887.50	2,958,117.47

Invoice total 426,887.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
00030	04/30/2022	356,472.38		356,472.38			
00031	05/31/2022	426,887.50	426,887.50				
	Total	783,359.88	426,887.50	356,472.38	0.00	0.00	0.00



PO Box 56007
Boston, MA 022057

Westwood Public Schools
220 Nahatan Street
Westwood, MA 02090

Account Number

4000-441-6527

PLEASE PAY
\$36,795.00

Due BY:
6/22/2022

EVERSOURCE ENERGY

Thank you for your new work request for electric service. To process your request a customer cost of \$36,795.00 is required (payable to Eversource Electric Company).

For more information, please contact the New Customer Connections Department 1-888-633-3979 and reference WO# 7117033. Thank you.

Service Provided to

WESTWOOD, GAY, 0, WESTWOOD PUBLIC SCHL

Account Summary

Previous Bill	0.00
Payments - Thank you	0.00
Amount Due	\$36,795.00

Customer Service Center 1-800-592-2000
Business Center 800-340-9822



Hometown Weekly Newspapers
 120 North Meadows Road
 Medfield, MA 02052 US
 (508) 359-2200

INVOICE

BILL TO

Westwood Public Schools
 Attn: Lemma Jn-baptiste
 220 Nahatan Street
 Westwood, MA 02090

INVOICE # 34187

DATE 05/26/2022

DUE DATE 06/15/2022

TERMS Due on receipt

ACTIVITY	AMOUNT
5.5.22WEST	160.00
2x5 Legal Notice	
Bus Service Project	
5.12.22WEST	160.00
2x5 Legal Notice	
Bus Service Project	

Michelle C. Miller
 Procurement Manager
 Town of Westwood
 mmiller@townhall.westwood.ma.us

BALANCE DUE

\$320.00



Hometown Weekly Newspapers
 120 North Meadows Road
 Medfield, MA 02052 US
 (508) 359-2200

INVOICE

BILL TO

Town of Westwood
 580 High Street
 Westwood, MA 02090

INVOICE # 34268

DATE 05/26/2022

DUE DATE 06/15/2022

TERMS Due on receipt

ACTIVITY	AMOUNT
5.5.22WEST	336.00
3x7 Legal Notice	
Mr. Chin Lin/Elevator	
5.12.22WEST	336.00
3x7 Legal Notice	
Mr. Chin Lin/Elevator	
5.19.22WEST	336.00
3x7 Legal Notice	
Hanlon Elementary School Project	
5.26.22WEST	336.00
3x7 Legal Notice	
Hanlon Elementary School Project	

BALANCE DUE

\$1,344.00

Westwood Hanlon Elementary School

Project Budget Status Report

5/31/2022



		BUDGET	TRANSFERS	REV'D BUDGET	COMMITTED	SPENT	LEFT TO SPEND	AVAILABLE
MSBA Classification Name	MSBA Code	Project Funding Agreement Total Project Budget	Budget Transfers	after Budget Transfers	Contracts, PO's, or Otherwise Spent	Total Paid Project to Date	on Current Contracts, PO's	to Commit or Spend
		F	G	H = (F + G)	I	J	K = I - J	L = H-MAX(I,J)
FEASIBILITY STUDY AGREEMENT 00000000								
OPM - Feasibility Study	00010000	401,630	-	401,630	401,630	389,712	11,918.00	-
A&E - Feasibility Study	00020000	850,000	-	850,000	850,000	850,000	-	-
Environmental & Site	00030000	316,890	-	316,890	274,630	263,134	11,496.32	42,260
Other	00040000	42,809	-	42,809	44,366	44,366	-	(1,557)
TOTALS for FEASIBILITY STUDY		1,611,329	-	1,611,329	1,570,626	1,547,211.75	23,414	40,703
ADMINISTRATION 01000000								
Legal Fees	01010000	35,000	-	35,000	-	-	-	35,000
		35,000	-	35,000	-	-	-	35,000
Owner's Project Manager 01020000								
OPM - Design Development	01020400	136,359	(36,198)	100,161	100,000	100,000	-	161
OPM - Construction Contract Docs.	01020500	205,246	-	205,246	168,000	168,000	-	37,246
OPM - Bidding	01020600	50,000	-	50,000	50,000	25,000	25,000	-
OPM - Construction Contract Admin.	01020700	1,521,872	19,198	1,541,070	1,541,070	-	1,541,070	-
OPM - Closeout	01020800	72,200	-	72,200	66,000	-	66,000	6,200
OPM - Extra Services	01020900	-	-	-	-	-	-	-
OPM - Reimbursables	01021000	5,000	-	5,000	605	605	-	4,395
OPM - Cost Estimates	01021100	60,000	17,000	77,000	77,000	37,020	39,980	-
Advertising	01030000	1,000	917	1,917	1,917	1,917	-	-
Permitting	01040000	125,000	(917)	124,083	10,133	10,133	-	113,950
Owner's Insurance	01050000	75,000	-	75,000	-	-	-	75,000
Other Administrative Costs	01990000	200,000	-	200,000	174,229	24,519	149,710	25,771
		2,451,677	-	2,451,677	2,188,954	367,194	1,821,760	262,723
SITE ACQUISITION 03000000								
Recording Fees	03030000	300	-	300	-	-	-	300
		300	-	300	-	-	-	300
Architecture & Engineering 02000000								
A&E - Design Development	02010400	1,417,099	(184,839)	1,232,260	1,232,260	1,232,260	-	-
A&E - Construction Contract Docs.	02010500	2,156,455	184,839	2,341,294	2,341,294	2,341,294	-	-
A&E - Bidding	02010600	184,839	-	184,839	184,839	92,420	92,420	-
A&E - Construction Contract Admin.	02010700	2,218,068	-	2,218,068	2,218,068	-	2,218,068	-
A&E - Closeout	02010800	184,839	-	184,839	184,839	-	184,839	-
A&E - Other Basic Services	02019900	179,000	-	179,000	179,000	19,014	159,986	-
A&E - Construction Testing	02030100	52,500	-	52,500	-	-	-	52,500
A&E - Printing	02030200	10,000	-	10,000	-	-	-	10,000
A&E - Oth. Reimb.	02039900	141,000	-	141,000	141,000	-	141,000	-
A&E - Haz Mat	02040200	96,800	-	96,800	96,800	14,300	82,500	-
A&E - Geotech	02040300	76,800	-	76,800	76,800	18,150	58,650	-
A&E - Wetlands	02040500	95,000	-	95,000	95,000	74,345	20,655	-
A&E - Traffic Studies	02041200	-	-	-	-	-	-	-
		6,812,400	-	6,812,400	6,749,900	3,791,783	2,958,117	62,500

Westwood Hanlon Elementary School

Project Budget Status Report

5/31/2022

		BUDGET	TRANSFERS	REV'D BUDGET	COMMITTED	SPENT	LEFT TO SPEND	AVAILABLE
MSBA Classification Name	MSBA Code	Project Funding Agreement Total Project Budget	Budget Transfers	after Budget Transfers	Contracts, PO's, or Otherwise Spent	Total Paid Project to Date	on Current Contracts, PO's	to Commit or Spend
		F	G	H = (F + G)	I	J	K = I - J	L = H-MAX(I,J)
Construction Contract	05000000							
Pre-Construction Services	05010000	-	-	-	-	-	-	-
Construction Budget (inclu ALTs)	05020001	70,380,680	-	70,380,680	-	-	-	70,380,680
Change Orders	05080000	-	-	-	-	-	-	-
		70,380,680	-	70,380,680	-	-	-	70,380,680
Miscellaneous Project Costs	06000000							
Utility Company Fees	06010000	150,000	-	150,000	41,658	41,658	-	108,342
Testing Services	06020000	240,000	-	240,000	-	-	-	240,000
Other Project Costs	06990000	120,000	-	120,000	-	-	-	120,000
		510,000	-	510,000	41,658	41,658	-	468,342
Furnishing & Equipment	07000000							
Furnishings	07010000	950,000	-	950,000	-	-	-	950,000
Computer Equip	07030000	850,000	-	850,000	-	-	-	850,000
		1,800,000	-	1,800,000	-	-	-	1,800,000
Contingencies	08000000							
Construct. Conting.	05070000	3,519,000	-	3,519,000	-	-	-	3,519,000
Owner's Conting.	08010000	700,000	-	700,000	-	-	-	700,000
		4,219,000	-	4,219,000	-	-	-	4,219,000
TOTAL PROJECT BUDGET		87,820,386	-	87,820,386	10,551,138	5,747,846	4,803,292	77,269,248

Westwood Hanlon Elementary School

Major Contracts

5/31/2022



Items highlighted in yellow are new this reporting period

Vendor	Post Period	Amend/CO number	LN	Desc	Commitment Amount	MSBA CODE	MSBA Desc
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Dore + Whittier Architects, Inc.

Feasibility Phase

D&W	2019.11	Orig Contract	1	Feasibility Study	425,000.00	00020000	A&E - Feasibility Study
D&W	2019.11	Orig Contract	2	Schematic Design	425,000.00	00020000	A&E - Feasibility Study
					<i>Subtotal</i>	<i>850,000.00</i>	

Feasibility Phase - Extra Services:

D&W	2019.11	Orig Contract	1	Survey	20,000.00	00030000	Environmental & Site
D&W	2020.01	Amendment 01	a	Survey	2,200.00	00030000	Environmental & Site
D&W	2019.11	Orig Contract	2	Geotechnical Investigation	36,000.00	00030000	Environmental & Site
D&W	2019.11	Orig Contract	3	Hazardous Materials	8,000.00	00030000	Environmental & Site
D&W	2020.01	Amendment 01	b	Hazardous Materials	800.00	00030000	Environmental & Site
D&W	2019.11	Orig Contract	4	Traffic Study	25,000.00	00030000	Environmental & Site
D&W	2020.01	Amendment 01	c	Traffic Study	(8,000.00)	00030000	Environmental & Site
D&W	2019.11	Orig Contract	5	Standard Energy Modeling	9,000.00	00040000	Other
D&W	2019.11	Orig Contract	6	LEED Documentation	2,000.00	00040000	Other
					<i>Subtotal</i>	<i>95,000.00</i>	

Feasibility Phase - Additional Services

D&W	2020.05	Amendment 02	S	Daylighting	5,000.00	00040000	Other
D&W	2020.06	Amendment 03	S	Geothermal Drilling	62,700.00	00030000	Environmental & Site
D&W	2020.08	Amendment 04	S	Additional Geotech	41,690.00	00030000	Environmental & Site
D&W	2020.08	Amendment 05	S	Geoenvironmental	16,500.00	00030000	Environmental & Site
D&W	2020.11	Amendment 06	S	Flow test	1,675.00	00040000	Other
D&W	2021.03	Amendment 08	S	Topo Survey and ANR Plan	56,870.00	00030000	Environmental & Site
D&W	2021.03	Amendment 09	S	Additional Test Pits for Ledge	12,870.00	00030000	Environmental & Site
					<i>Subtotal</i>	<i>192,305.00</i>	
					<i>Feasibility Subtotal:</i>	<i>1,142,305.00</i>	

Design Development Phase

D&W	2021.05	Amendment 07	1	Design Development	1,232,260.00	02010400	A&E - Design Development
D&W	2021.05	Amendment 07	2	Geothermal Design	16,500.00	02019900	A&E - Other Basic Services
D&W	2021.05	Amendment 07	3	Hazardous Materials	12,100.00	02040200	A&E - Haz Mat
D&W	2021.05	Amendment 07	4	Geotech & Geo Environmental	16,500.00	02040300	A&E - Geotech
D&W	2021.05	Amendment 07	5	Wetland	40,900.00	02040500	A&E - Wetlands
					<i>Subtotal</i>	<i>1,318,260.00</i>	

Construction Documents - Close out Phase:

D&W	2021.11	Amendment 10	1	CD	2,341,294.00	02010500	A&E - Construction Contract Docs.
D&W	2021.11	Amendment 10	2	Bidding	184,839.00	02010600	A&E - Bidding
D&W	2021.11	Amendment 10	3	Const. Contract Admin.	2,218,068.00	02010700	A&E - Construction Contract Admin.
D&W	2021.11	Amendment 10	4	Closeout	184,839.00	02010800	A&E - Closeout
D&W	2021.11	Amendment 10	5	Other Basic Service	162,500.00	02019900	A&E - Other Basic Services
D&W	2021.11	Amendment 10	6	Tech Procurement	65,000.00	02039900	A&E - Oth. Reimb.
D&W	2021.11	Amendment 10	7	FFE Procurement	76,000.00	02039900	A&E - Oth. Reimb.
D&W	2021.11	Amendment 10	8	Haz Mat	84,700.00	02040200	A&E - Haz Mat
D&W	2021.11	Amendment 10	9	Geotech & Geo Environmental	60,300.00	02040300	A&E - Geotech
D&W	2021.11	Amendment 10	10	Wetland	54,100.00	02040500	A&E - Wetlands
					<i>Subtotal</i>	<i>5,431,640.00</i>	
					<i>Design / Construction / Closeout Subtotal:</i>	<i>6,749,900.00</i>	

TOTAL for Dore + Whittier: 7,892,205.00

Westwood Hanlon Elementary School

Major Contracts

5/31/2022



Items highlighted in yellow are new this reporting period

Vendor	Post Period	Amend/CO number	LN	Desc	Commitment Amount	MSBA CODE	MSBA Desc
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Compass Project Management, Inc.

Feasibility Phase

CPM	2019.10	OC to AM 01	S	Feasibility Phase	361,630.00	00010000	OPM - Feasibility Study
CPM	2021.03	Amendment 2	S	Feasibility Phase	40,000.00	00010000	OPM - Feasibility Study

Feasibility Subtotal: 401,630.00

Design/Construction Phase

CPM	2021.05	Amendment 3	1	Design Phase	120,000.00	01020400	OPM - Design Development
CPM	2021.05	Amendment 3	2	Design Phase	17,000.00	01021100	OPM - Cost Estimates
CPM	2021.10	Amendment 4	1	Design Phase	(20,000.00)	01020400	OPM - Design Development
CPM	2021.10	Amendment 4	2	DD Enhanced Cx, Automation	13,200.00	01990000	Other Administrative Costs
CPM	2021.11	Amendment 5	1	Design/Construction Phase	168,000.00	01020500	OPM - Construction Contract Docs.
CPM	2021.11	Amendment 5	2	Design/Construction Phase	60,000.00	01021100	OPM - Cost Estimates
CPM	2021.11	Amendment 5	3	Design/Construction Phase	50,000.00	01020600	OPM - Bidding
CPM	2021.11	Amendment 5	4	Design/Construction Phase	1,541,070.00	01020700	OPM - Construction Contract Admin.
CPM	2021.11	Amendment 5	5	Design/Construction Phase	66,000.00	01020800	OPM - Closeout
CPM	2022.03	Amend 6 (Jacobs)	1	Design/Construction Phase	47,300.00	01990000	Other Administrative Costs
CPM	2022.03	Amend 6 (IDS)	2	Design/Construction Phase	110,000.00	01990000	Other Administrative Costs

Design/Construction Subtotal: 2,172,570.00

TOTAL for Compass Project Management, Inc. (CPM): 2,574,200.00

Cropper GIS Consulting, LLC

Cropper	2019.12	PO SCH-20-C-002	S		16,500.00	00040000	Other
Cropper	2020.04	PO SCH-20-C-002	S		(4,500.00)	00040000	Other

Thornton Tomasetti

Tomasetti	2020.03		S	Energy Efficiency	7,000.00	00040000	Other
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Major Contracts TOTAL: 10,485,405.00

Westwood Hanlon Elementary School

Budget Transfers and Usage of Contingency

5/31/2022

Items highlighted in yellow are new this reporting period

Items highlighted in yellow are new this reporting period								Contingency Accounts		MSBA Budget Revision Request Status			
In ref	Report Period	Change no. / Description	From CODE	From Description	To CODE	To Description	Change Amount	05070000	08010000	MSBA BRR	BRR Status	Inelig Amount	Elig Amount
								PFA	PFA				
								Construction Contingency	Owners Proj Contingency				
Beginning Budget:								3,519,000.00	700,000.00				
Note: Transfers (shaded in green below) have been included in the Project Funding Agreement / Total Project Budget													
1	2020.08	D&W Amendment #5 - amount in excess of available budget	00040000	Other	00030000	Environmental & Site	4,890.00	0.00	0.00	01	Executed by MSBA	-	4,890
2	2021.03	D&W Amendment #8	00040000	Other	00030000	Environmental & Site	56,870.00	0.00	0.00	02.01	Exec by MSBA	-	56,870
3	2021.03	D&W Amendment #9	00040000	Other	00030000	Environmental & Site	12,870.00	0.00	0.00	02.02	Exec by MSBA	-	12,870
4	2021.09	cpdesigns invoice 1090	08010000	Owner's Conting.	01990000	Other Administrative Costs	579.58	0.00	0.00	n/a			
1	2021.11	Reconcile Compass AM 5 to PFA	01020400	OPM - Design Development	01021100	OPM - Cost Estimates	17,000.00	0.00	0.00	03.01	Pending with the MSBA		
2	2021.11	Reconcile Compass AM 5 to PFA	01020400	OPM - Design Development	01020700	OPM - Construction Contract Admin.	19,198.00	0.00	0.00	03.02			
3	2021.11	Reconcile D&W AM 10 to PFA	02010400	A&E - Design Development	02010500	A&E - Construction Contract Docs.	184,839.00	0.00	0.00	03.03			
4	2022.05	Hometown Weekly invoice 34268, amount in excess of available budget	01040000	Permitting	01030000	Advertising	916.96	0.00	0.00	4	TBD		
Remaining Balance								3,519,000.00	700,000.00				

MSBA Reimbursement Summary

Items highlighted in yellow are new this reporting period

District Name	Westwood	School Name	Paul Hanlon
MSBA ID	201703350015	Budget Phase	PFA Budget
Procurement Type	Undetermined	Total Project Budget	\$87,820,386
Project Type	Core Program	Board Approved Final TFG Date	
Project Scope	New Construction	Estimated Max Total Facilities Grant (95% Amt)	\$17,683,327(\$16,799,161)
FSA Effective Date	3/8/19	Maximum Total Facilities Grant	\$18,235,725
PFA Effective Date		Total MSBA Payment Amount (to Date)	\$1,819,130
PFA Bid Date		Percent of Total Facilities Grant Paid (to Date)	10.29%
Reimbursement Rate	39.35%	Project Phase	Design Development

Request No	Type	Electronic Request Date	Submitted Amount	Eligible Project Cost	Ineligible Project Cost	MSBA Payment Amount	MSBA Payment Date	Included Invoices Recommended in VIP for period
1		11/1/19	\$41,212	\$41,212	\$0	\$14,597	12/5/19	Aug - Sep 2019
2		11/26/19	\$12,317	\$10,359	\$1,958	\$3,669	12/19/19	Oct 2019
3		1/7/20	\$104,170	\$103,670	\$500	\$36,720	1/30/20	Nov 2019
4		2/18/20	\$65,100	\$64,600	\$500	\$22,882	3/5/20	Dec 2019
5		3/9/20	\$92,059	\$91,559	\$500	\$32,430	3/26/20	Jan 2020
6		4/1/20	\$80,470	\$79,970	\$500	\$28,325	4/16/20	Feb 2020
7		5/1/20	\$76,866	\$64,366	\$12,500	\$22,799	5/21/20	Mar 2020
8		6/9/20	\$78,961	\$78,961	\$0	\$27,968	7/2/20	Apr 2020
9		7/8/20	\$69,170	\$69,170	\$0	\$24,500	7/23/20	May 2020
10		8/3/20	\$67,220	\$61,170	\$6,050	\$21,666	8/27/20	Jun 2020
11		9/2/20	\$64,670	\$64,670	\$0	\$22,906	9/17/20	Jul 2020
12		10/7/20	\$200,291	\$200,291	\$0	\$70,943	10/29/20	Aug - Sep 2020
13		11/17/20	\$66,965	\$66,965	\$0	\$23,719	12/10/20	Oct 2020
14		12/29/20	\$98,796	\$98,796	\$0	\$34,994	1/22/21	Nov 2020
15		2/8/21	\$74,737	\$74,737	\$0	\$26,472	2/25/21	Dec 2020
16		3/11/21	\$140,914	\$140,914	\$0	\$49,911	3/25/21	Jan - Feb 2021
17		4/30/21	\$110,279	\$90,700	\$19,579	\$32,126	5/27/21	Mar 2021
18		5/18/21	\$103,013	\$67,222	\$35,791	\$23,810	6/17/21	Apr 2021
19		7/31/21	\$52,194	\$52,194	\$0	\$18,488	10/15/21	Resubs re BRR#2
20		1/28/22	\$2,172,333	\$2,138,805	\$33,528	\$901,415	2/17/22	May-Dec 2021
21		2/24/22	\$371,891	\$339,028	\$32,863	\$133,408	3/24/22	Jan 2022
22		3/25/22	\$371,428	\$343,428	\$28,000	\$135,139	4/21/22	Feb 2022
23		4/15/22	\$371,326	\$280,158	\$91,168	\$110,242	5/19/22	Mar 2022
24		5/31/22	\$414,392					Apr 2022

Total

\$5,300,774	\$4,622,945	\$263,437	\$1,819,130
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Westwood Hanlon Elementary School

MSBA Schedule of Ineligible Project Costs

Items highlighted in yellow are new this reporting period

PR	Vendor	Code	Desc	Invoice	Submitted Amount	Ineligible Amount	Primary Reason Code/Name	Auditor Comments	Next Steps (per Compass)
2	ellis strategies	0004-0000	Other	0003408-IN	150	150	F4-Normal Operating Items - Administrative Supplies		n/a
2	Hometown Weekly	0004-0000	Other	26214	306	306	N0-Ceremonial Costs - Others		n/a
2	Norwood Printing	0004-0000	Other	20191811	1,002	1,002	F4-Normal Operating Items - Administrative Supplies		n/a
2	Westwood Media C	0004-0000	Other	d10-15-19	500	500	N0-Ceremonial Costs - Others		n/a
3	Westwood Media C	0004-0000	Other	d11-08-19	500	500	O0-Unrelated Costs - Others	Specifically, MSBA does not cover School Building Committee Meeting Media Coverage costs.	n/a
4	Westwood Media C	0004-0000	Other	d01-06-20	500	500	O0-Unrelated Costs - Others	Specifically, MSBA does not cover School Building Committee Meeting Media Coverage costs.	n/a
5	Westwood Media C	0004-0000	Other	d01-27-20	500	500	O0-Unrelated Costs - Others	Specifically, MSBA does not cover School Building Committee Meeting Media Coverage costs.	n/a
6	Westwood Media C	0004-0000	Other	d02-14-20	500	500	O0-Unrelated Costs - Others		n/a
7	Cropper GIS, LLC	0004-0000	Other	1976	12,000	12,000	F0-Normal Operating Items - Others	covers work for district meetings	n/a
7	Westwood Media C	0004-0000	Other	d03-20-20	500	500	F0-Normal Operating Items - Others	district meeting coverage	n/a
10	Dore & Whittier Ar	0003-0000	Environmental & Site	8	6,050	6,050	L0-??? - Others	Test Well cost	n/a
17	Dore & Whittier Ar	0003-0000	Environmental & Site	17	42,309	19,579	R0-This amount is over the Basis for Total Facilities Grant		Resubmitted in PR#19 per BRR#2; Reimbursed in PR#19
18	Dore & Whittier Ar	0003-0000	Environmental & Site	18	32,615	32,615	R0-This amount is over the Basis for Total Facilities Grant		Resubmitted in PR#19 per BRR#2; Reimbursed in PR#19
18	JCianciarulo reimb	0004-0000	Other	E#17069	1,197	1,197	L0-??? - Others	Changed invoice date from 04-21-2021 to 04-19-2021 to match the invoice submitted. Ineligible = MSBA does not pay for Building brochure	n/a
18	Norwood Printing	0004-0000	Other	20210493	1,979	1,979	L0-??? - Others	MSBA does not cover printing or postage costs for Building brochure.	n/a
20	Compass Project M	0102-0500	OPM - Construction Contract Documents	CPM 78-27	28,000	2,996	R0-This amount is over the Basis for Total Facilities Grant		2/23/22 Emailed MSBA for clarification; 2/23 respons from MSBA - Scope Exclusions not yet entered in ProPay by MSBA PM; no further action by Compass
20	Compass Project M	0102-0500	OPM - Construction Contract Documents	CPM 78-28	28,000	28,000	R0-This amount is over the Basis for Total Facilities Grant		2/23/22 Emailed MSBA for clarification; 2/23 respons from MSBA - Scope Exclusions not yet entered in ProPay by MSBA PM; no further action by Compass
20	cpdesigns	0199-0000	Other Administrative Costs	1090	580	580	F5-Normal Operating Items - General Admin. Support	Post Card and Flyers and PowerPoint update	n/a
20	Dore & Whittier Ar	0201-0400	A&E - Design Development	24	61,613	2	L0-??? - Others	\$2 Over the total completed on invoice	n/a
20	Norwood Printing	0199-0000	Other Administrative Costs	20211265	1,950	1,950	F5-Normal Operating Items - General Admin. Support	Digital color brochures	n/a
21	Compass Project M	0102-0500	OPM - Construction Contract Documents	CPM 78-29	28,000	28,000	R0-This amount is over the Basis for Total Facilities Grant		n/a
21	Dedham-Westwoo	0601-0000	Utility Company Fees	BD 1-5-22	4,863	4,863	I2-Permit and Inspection Fee - District Inspection Fee	Water district Inspection fee and meters.	n/a
22	Compass Project M	0102-0500	OPM - Construction Contract Documents	CPM 78-30	28,000	28,000	R0-This amount is over the Basis for Total Facilities Grant		n/a
23	Compass Project M	0102-0500	OPM - Construction Contract Documents	CPM 78-31	28,000	28,000	R0-This amount is over the Basis for Total Facilities Grant		n/a
23	Compass Project M	0199-0000	Other Administrative Costs	CPM 78-31	4,400	4,400	F5-Normal Operating Items - General Admin. Support	IDS, Enhanced Commissioning Services for Automation. Pending further review.	Pending further review by MSBA
23	Dore & Whittier Ar	0201-0500	A&E - Construction Contract Documents	29	334,471	58,768	R0-This amount is over the Basis for Total Facilities Grant		n/a

263,437