

Monthly Vendor Invoice Package and Budget Update from Compass Project Management, Inc.



Project: **Westwood Hanlon Elementary School**

Financial Period Ending: **February 28, 2022**

To: Lemma Jn-Baptiste ljbaptiste@westwood.k12.ma.us

CC: John Cianciarulo jcianciarulo@westwood.k12.ma.us
Chin Lin Compass
Bryan Jarvis Compass
Tim Bonfatti Compass

Approved by:

Chin Lin, Senior Project Manager
Compass Project Management, Inc.

1 Please see attached Invoice Listing following this Memo – including budget line codes and descriptions – for invoices recommended for payment this period. Please include this schedule when handing off approved invoices to the Town for payment.

2 New Commitments and Budget Transfers: *None this period*

3 MSBA ProPay Payment Requests (PR) in Process:

Last Warrant Information Received by Compass: included payments made on 2/23/22. Please continue to send warrant information to mekuppens@compasspmc.com as soon as payments are made.

The MSBA's Reimbursement rate has increased from 35.42% to 39.35% of eligible costs due to the additional Green Building (Energy Efficiency) Incentive of 2% and 1.93% incentive for Maintenance. The increase is retroactive and includes additional reimbursement of eligible costs incurred during the Feasibility Phase through the current phase. The "catch up" funds were included in the MSBA's payment of PR#20.

4 MSBA Budget Revision Requests (BRRs) in process: BRR #3 is pending with the MSBA

5 Reconciliation of Compass Expenditures to the Owner: On 2-17-22, Compass received a report from the Town titled "July 1, 2018 - January 27, 2022 | Town of Westwood | Hanlon Renovation/Feasibility | BUDGET SUMMARY." We reconciled what we have been reporting in our monthly Vendor Invoice Packages (VIP) to the Town's accounting of expenditures and MSBA reimbursements, noting and explaining any variances.

Compass will reconcile our budget to the Owner's accounting on a regular basis. The reconciliation process is performed more quickly if a separate report can be sent in an Excel file format. Please send a report each month of (a) Expenditures Paid by Vendor *Project-to-Date* and, (b) if reconciliation of commitments is desired by the School Building Committee, PO's by Vendor to mekuppens@compasspmc.com.

Monthly Vendor Invoice Package and Budget Update from Compass Project Management, Inc.



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6 Attachments:

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Westwood Hanlon Elementary School

Expenditures -

2/28/22

Pd. For Appr.	Vendor Name	Inv no.	Invoice Date	LN	MSBA CODE	MSBA Desc	Invoice LN Amount	Total All Inv Lines
2022.02 NEW Invoices Recommended for Payment this Period								
2022.02	Compass Project CPM 78-30		2/28/22	1	01020500	OPM - Construction Contract Docs.	28,000.00	:
2022.02	Compass Project CPM 78-30		2/28/22	2	01990000	Other Administrative Costs	7,700.00	35,700.00
2022.02	Dore + Whittier 28		2/28/22	1	02010500	A&E - Construction Contract Docs.	334,471.00	:
2022.02	Dore + Whittier 28		2/28/22	2	02019900	A&E - Other Basic Services	1,257.02	335,728.02
Total NEW invoices RECOMMENDED for PAYMENT this month:								
							371,428.02	371,428.02

INVOICE FOR SERVICES TOWN OF WESTWOOD | HANLON ELEMENTARY SCHOOL

Michelle Miller, Procurement Officer
Town of Westwood
Westwood Town Hall
580 High Street
Westwood, MA 02090

2/28/2022
CPM 78-30
\$35,700.00

OPM Professional Services 01/30 - 02/26/2022

Monthly Lump Sum Payment: February 2022 28,000.00

Reimbursables

	Amount	Markup	Ext	
Jacobs Engineering Inv # F7X91808-01	7,000.00	10%	7,700.00	
				\$7,700.00

Total Amount Due for this invoice \$35,700.00

Please remit payment to Compass Project Management, 400 Libbey Parkway, Weymouth, MA 02189

Billing Summary

	MSBA Code	Contract	Prev. Invoiced	This Inv.	Total Invoiced	Remaining
Feasibility Study Phase						
Designer Selection (\$10,303/mo 6/19-10/19)	0001-0000	51,514.00	51,514.00	-	51,514.00	-
PDP/PSR (\$18,670/mo 11/19-8/20)	0001-0000	186,695.00	186,695.00	-	186,695.00	-
SD/Town Apprvl (\$16,443/mo 9/20-2/21)	0001-0000	98,655.00	98,655.00	-	98,655.00	-
AM 2 (\$20,000/mo Mar/Apr 2021)	0001-0000	40,000.00	40,000.00		40,000.00	-
Feasibility Estimating	0001-0000	24,766.00	12,848.00		12,848.00	11,918.00
Design Development Phase						
AM 3, 4 Design Development (\$20,000 5/mos)	0102-0400	100,000.00	100,000.00		100,000.00	-
AM 3 DD Estimating	0102-1100	17,000.00	17,000.00		17,000.00	-
AM 4 DD Enhanced Cx, Automation	0199-0000	13,200.00	-	7,700.00	7,700.00	5,500.00
CD to Close Out Phase						
AM 5 CD (\$28,000/mo Nov21-May22)	0102-0500	168,000.00	84,000.00	28,000.00	112,000.00	56,000.00
AM 5 Estimating	0102-1100	60,000.00	-		-	60,000.00
AM 5 Bidding (\$25,000/mo May/June22)	0102-0600	50,000.00	-		-	50,000.00
AM 5 Construction (\$56,000/mo)	0102-0700	1,541,070.00	-		-	1,541,070.00
AM 5 Close Out (\$6,000/mo)	0102-0800	66,000.00	-		-	66,000.00
			-		-	
			2,416,900.00	590,712.00	35,700.00	626,412.00
						1,790,488.00



Jacobs Engineering Group, Inc.

120 St. James Ave
Boston, MA 02116 USA
617.250.4895

Compass Project Management, Inc.
1 Edgewater Dr Ste 204
Norwood, MA, 02062-4677, US

Attn: Chin Lin

INVOICE NUMBER: **F7X91808-01**
INVOICE DATE: **9-Feb-22**
INVOICE PERIOD: **10/01/21 thru 02/04/22**
PROJECT NUMBER: **F7X91808**
CLIENTS PROJ NUM **10078.PC**
CONTRACT TERMS: **45 NET**

PROJECT DESCRIPTION: **Net Zero Addl Service Westwood Hanlon Elementary School**
PROJECT MANAGER: **Bill Hardiman**

			<u>Total To Date</u>	<u>Previous</u>	<u>Current</u>
Westwood Net Zero Addl Service					
Lump Sum					
Design Phase	\$8,000.00				
Percent Complete		88%	7,000.00	0.00	7,000.00
<hr/>					
TOTAL DUE THIS INVOICE				USD	<u>7,000.00</u>

REMIT TO:

Jacobs Engineering Group Inc.
c/o Bank of America
800 Market Street
Lockbox 18713F
St. Louis, MO 63150-8713

Dore + Whittier Architects, Inc.
Westwood Hanlon Elementary School project
Invoice Cover Sheet

Date: 2/28/2022
Invoice No: 28

A	B	C	D	E	F	G = E + F	H = D - G
Contract / Amendment	MSBA Description	MSBA Code	Contract	Previously Invoiced	This Invoice	Total Invoiced	Remaining

Feasibility Phase:

Orig. Contract	Feasibility Study	00020000	850,000.00	850,000.00		850,000.00	-
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Feasibility Phase Extra Services:

Survey	Environmental & Site	00030000	22,200.00	22,200.00		22,200.00	-
Geotechnical Investigation	Environmental & Site	00030000	36,000.00	36,000.00		36,000.00	-
Hazardous Materials	Environmental & Site	00030000	8,800.00	8,800.00		8,800.00	-
Traffic Study	Environmental & Site	00030000	17,000.00	16,000.00		16,000.00	1,000.00
Standard Energy Modeling	Other	00040000	9,000.00	9,000.00		9,000.00	-
LEED Documentation	Other	00040000	2,000.00	2,000.00		2,000.00	-

Feasibility Phase - Additional Services

AM#2 Daylighting	Other	00040000	5,000.00	5,000.00		5,000.00	-
AM#3 GeoThermal	Environmental & Site	00030000	62,700.00	57,897.34		57,897.34	4,802.66
AM#4 Add'l Geotech	Environmental & Site	00030000	41,690.00	41,619.71		41,619.71	70.29
AM#5 Geoenvironmental	Environmental & Site	00030000	16,500.00	10,876.63		10,876.63	5,623.37
AM#6 Flow Test	Other	00040000	1,675.00	1,675.00		1,675.00	-
AM#8 Topo Survey and ANR Plan	Survey	00030000	56,870.00	56,870.00		56,870.00	-
AM#9 Additional Test Pits for Ledge GeoTech		00030000	12,870.00	12,870.00		12,870.00	-

Design Phase:

AM#7 Basic Services	Design Development	02010400	1,232,260.00	1,232,260.00		1,232,260.00	-
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Design Phase - Additional Services

AM#7 Geothermal Design	Other Basic Services	02019900	16,500.00	16,500.00	-	16,500.00	-
AM#7 Hazardous Materials	Hazardous Materials	02040200	12,100.00	12,100.00	-	12,100.00	-
AM#7 Geotech & Geo Environment	Geotech & Geo Environment	02040300	16,500.00	16,500.00	-	16,500.00	-
AM#7 Wetland	Wetlands	02040500	40,900.00	38,043.50	-	38,043.50	2,856.50

Construction Documents - Close out Phase:

AM#10 CD	Construction Contract	02010500	2,341,294.00	1,003,413.00	334,471.00	1,337,884.00	1,003,410.00
AM#10 Bidding	Bidding	02010600	184,839.00	-		-	184,839.00
AM#10 Const. Contract Admin.	Construction Contract	02010700	2,218,068.00	-		-	2,218,068.00
AM#10 Closeout	Closeout	02010800	184,839.00	-		-	184,839.00
AM#10 Other Basic Service	Other Basic Services	02019900	162,500.00	1,257.13	1,257.02	2,514.15	159,985.85
AM#10 Tech Procurement	Oth. Reimb.	02039900	65,000.00	-		-	65,000.00
AM#10 FFE Procurement	Oth. Reimb.	02039900	76,000.00	-		-	76,000.00
AM#10 Haz Mat	Haz Mat	02040200	84,700.00	-		-	84,700.00
AM#10 Geotech & Geo Environmen	Geotech	02040300	60,300.00	-		-	60,300.00
AM#10 Wetland	Wetlands	02040500	54,100.00	14,300.00	-	14,300.00	39,800.00

Other Reimbursables/Not in Contract

1,200.00		1,200.00
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7,892,205.00	3,466,382.31	335,728.02	3,802,110.33	4,091,294.67
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DORE + WHITTIER
Dore & Whittier Architects, Inc.
212 Battery Street
Burlington, VT 05401

Town of Westwood
580 High Street
Westwood, MA 02090

Invoice number 00028
Date 02/24/2022

Project 19-0798 Westwood-Hanlon Elementary
School

For Date Range: February 1 to February 28, 2022

Description	Contract Amount	Percent Complete	Prior Billed	Current Billed	Remaining
BASIC SERVICES					
Feasibility Study	425,000.00	100.00	425,000.00	0.00	0.00
Schematic Design	425,000.00	100.00	425,000.00	0.00	0.00
Design Development - ASR-7	1,232,260.00	100.00	1,232,260.00	0.00	0.00
Construction Documentation - Amendment 10	2,341,294.00	57.14	1,003,413.00	334,471.00	1,003,410.00
Bidding - Amendment 10	184,839.00	0.00	0.00	0.00	184,839.00
Construction Administration -Amendment 10	2,218,068.00	0.00	0.00	0.00	2,218,068.00
Closeout - Amendment 10	184,839.00	0.00	0.00	0.00	184,839.00
Subtotal	7,011,300.00	48.78	3,085,673.00	334,471.00	3,591,156.00
ALLOWANCES - FS to SD -CLOSED					
Site Survey	22,200.00	100.00	22,200.00	0.00	0.00
Geotechnical	36,000.00	100.00	36,000.00	0.00	0.00
Hazardous Materials	8,800.00	100.00	8,800.00	0.00	0.00
Traffic	16,000.00	100.00	16,000.00	0.00	0.00
Standard Energy Model	9,000.00	100.00	9,000.00	0.00	0.00
LEED Documentation	2,000.00	100.00	2,000.00	0.00	0.00
Subtotal	94,000.00	100.00	94,000.00	0.00	0.00
ADDITIONAL SERVICES - FS to SD - CLOSED					
Daylighting - ASR-2	5,000.00	100.00	5,000.00	0.00	0.00
ASR-4 - Additional Borings, Test Pits and Elevation Spot Checks	41,619.71	100.00	41,619.71	0.00	0.00
ASR-5 - Geo-Environmental Investigation	10,876.63	100.00	10,876.63	0.00	0.00
ASR-6 - Flow Test	1,675.00	100.00	1,675.00	0.00	0.00
ASR-8 - Topo Survey and ANR Plan	56,870.00	100.00	56,870.00	0.00	0.00
ASR-9 - Geotech - Additional Test Pits for Ledge Exploration	12,870.00	100.00	12,870.00	0.00	0.00
Subtotal	128,911.34	100.00	128,911.34	0.00	0.00
Geothermal - ASR-3 - FS to SD - CLOSED					
Task A - Test Well	48,927.53	100.00	48,927.53	0.00	0.00
Task B - Schematic Design Services (T&M)	8,969.81	100.00	8,969.81	0.00	0.00
Subtotal	57,897.34	100.00	57,897.34	0.00	0.00
ALLOWANCES FOR ASR-7					
Geotechnical - ASR 7	16,500.00	100.00	16,500.00	0.00	0.00

Description	Contract Amount	Percent Complete	Prior Billed	Current Billed	Remaining
ALLOWANCES FOR ASR-7					
Hazardous Materials - ASR-7	12,100.00	100.00	12,100.00	0.00	0.00
Wetlands Permitting - ASR-7	40,900.00	93.02	38,043.50	0.00	2,856.50
GeoThermal -ASR-7	16,500.00	100.00	16,500.00	0.00	0.00
Subtotal	86,000.00	96.68	83,143.50	0.00	2,856.50
ALLOWANCES FOR AMENDMENT 10					
Geotechnical - Amend 10	60,300.00	0.00	0.00	0.00	60,300.00
Hazardous Materials - Amend 10	84,700.00	0.00	0.00	0.00	84,700.00
Tech Procurement	65,000.00	0.00	0.00	0.00	65,000.00
GeoThermal - Amend 10	162,500.00	1.55	1,257.13	1,257.02	159,985.85
FFE Procurement	76,000.00	0.00	0.00	0.00	76,000.00
Wetlands Permitting - Amend 10	54,100.00	26.43	14,300.00	0.00	39,800.00
Subtotal	502,600.00	3.35	15,557.13	1,257.02	485,785.85
REIMBURSABLES					
GBCI LEED School Registration	1,200.00	100.00	1,200.00	0.00	0.00
Subtotal	1,200.00	100.00	1,200.00	0.00	0.00
Total	7,881,908.68	48.24	3,466,382.31	335,728.02	4,079,798.35

Invoice total 335,728.02

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
00028	02/24/2022	335,728.02	335,728.02				
	Total	335,728.02	335,728.02	0.00	0.00	0.00	0.00



February 22, 2022

Project No: 7021.2.C2

Invoice No: 0072205

Dore & Whittier Architects, Inc.
 1795 Williston Road, Ste. 200
 South Burlington, VT 05401

Attention: Mr. Roberto W. Fitzgerald
 email: dgabriel@DoreandWhittier.com

Hanlon Elementary School; Westwood, Massachusetts
 Geothermal Engineering Services
 Task C2 - Construction Documents
 Proposal dated 4/28/21 - Budget \$8,000

Professional Services from January 1, 2022 to January 31, 2022

Fee

Total Fee	8,000.00		
Percent Complete	28.57	Total Earned	2,285.60
		Previous Fee Billing	1,142.85
		Current Fee Billing	1,142.75
		Total Fee	1,142.75
		Total this Invoice	\$1,142.75

Geo-Thermal Amend 10

+10% \$1,257.02

Westwood Hanlon Elementary School

Project Budget Status Report

2/28/2022



MSBA Classification NameMSBA Code		BUDGET	TRANSFERS	REV'D BUDGET	COMMITTED	SPENT	LEFT TO SPEND	AVAILABLE
		Project Funding Agreement Total Project Budget	Budget Transfers	after Budget Transfers	Contracts, PO's, or Otherwise Spent	Total Paid Project to Date	on Current Contracts, PO's	to Commit or Spend
		F	G	H = (F + G)	I	J	K = I - J	L = H-MAX(I,J)
FEASIBILITY STUDY AGREEMENT00000000								
OPM - Feasibility Study	00010000	401,630	-	401,630	401,630	389,712	11,918.00	-
A&E - Feasibility Study	00020000	850,000	-	850,000	850,000	850,000	-	-
Environmental & Site	00030000	316,890	-	316,890	274,630	263,134	11,496.32	42,260
Other	00040000	42,809	-	42,809	44,366	44,366	-	(1,557)
TOTALS for FEASIBILITY STUDY		1,611,329	-	1,611,329	1,570,626	1,547,211.75	23,414	40,703
ADMINISTRATION01000000								
Legal Fees	01010000	35,000	-	35,000	-	-	-	35,000
		35,000	-	35,000	-	-	-	35,000
Owner's Project Manager01020000								
OPM - Design Development	01020400	136,359	(36,198)	100,161	100,000	100,000	-	161
OPM - Construction Contract Docs.	01020500	205,246	-	205,246	168,000	112,000	56,000	37,246
OPM - Bidding	01020600	50,000	-	50,000	50,000	-	50,000	-
OPM - Construction Contract Admin.	01020700	1,521,872	19,198	1,541,070	1,541,070	-	1,541,070	-
OPM - Closeout	01020800	72,200	-	72,200	66,000	-	66,000	6,200
OPM - Extra Services	01020900	-	-	-	-	-	-	-
OPM - Reimbursables	01021000	5,000	-	5,000	-	-	-	5,000
OPM - Cost Estimates	01021100	60,000	17,000	77,000	77,000	17,000	60,000	-
Advertising	01030000	1,000	-	1,000	253	253	-	747
Permitting	01040000	125,000	-	125,000	-	-	-	125,000
Owner's Insurance	01050000	75,000	-	75,000	-	-	-	75,000
Other Administrative Costs	01990000	200,000	-	200,000	16,929	11,429	5,500	183,071
		2,451,677	-	2,451,677	2,019,252	240,682	1,778,570	432,425
SITE ACQUISITION03000000								
Recording Fees	03030000	300	-	300	-	-	-	300
		300	-	300	-	-	-	300
Architecture & Engineering02000000								
A&E - Design Development	02010400	1,417,099	(184,839)	1,232,260	1,232,260	1,232,260	-	-
A&E - Construction Contract Docs.	02010500	2,156,455	184,839	2,341,294	2,341,294	1,337,884	1,003,410	-
A&E - Bidding	02010600	184,839	-	184,839	184,839	-	184,839	-
A&E - Construction Contract Admin.	02010700	2,218,068	-	2,218,068	2,218,068	-	2,218,068	-
A&E - Closeout	02010800	184,839	-	184,839	184,839	-	184,839	-
A&E - Other Basic Services	02019900	179,000	-	179,000	179,000	19,014	159,986	-
A&E - Construction Testing	02030100	52,500	-	52,500	-	-	-	52,500
A&E - Printing	02030200	10,000	-	10,000	-	-	-	10,000
A&E - Oth. Reimb.	02039900	141,000	-	141,000	141,000	-	141,000	-
A&E - Haz Mat	02040200	96,800	-	96,800	96,800	12,100	84,700	-
A&E - Geotech	02040300	76,800	-	76,800	76,800	16,500	60,300	-
A&E - Wetlands	02040500	95,000	-	95,000	95,000	52,344	42,657	-
A&E - Traffic Studies	02041200	-	-	-	-	-	-	-
		6,812,400	-	6,812,400	6,749,900	2,670,102	4,079,798	62,500

Westwood Hanlon Elementary School

Project Budget Status Report

2/28/2022



		BUDGET	TRANSFERS	REV'D BUDGET	COMMITTED	SPENT	LEFT TO SPEND	AVAILABLE
MSBA Classification Name	MSBA Code	Project Funding Agreement Total Project Budget	Budget Transfers	after Budget Transfers	Contracts, PO's, or Otherwise Spent	Total Paid Project to Date	on Current Contracts, PO's	to Commit or Spend
		F	G	H = (F + G)	I	J	K = I - J	L = H-MAX(I,J)
Construction Contract	05000000							
Pre-Construction Services	05010000	-	-	-	-	-	-	-
Construction Budget (inclu ALTs)	05020001	70,380,680	-	70,380,680	-	-	-	70,380,680
Change Orders	05080000	-	-	-	-	-	-	-
		70,380,680	-	70,380,680	-	-	-	70,380,680
Miscellaneous Project Costs	06000000							
Utility Company Fees	06010000	150,000	-	150,000	4,863	4,863	-	145,137
Testing Services	06020000	240,000	-	240,000	-	-	-	240,000
Other Project Costs	06990000	120,000	-	120,000	-	-	-	120,000
		510,000	-	510,000	4,863	4,863	-	505,137
Furnishing & Equipment	07000000							
Furnishings	07010000	950,000	-	950,000	-	-	-	950,000
Computer Equip	07030000	850,000	-	850,000	-	-	-	850,000
		1,800,000	-	1,800,000	-	-	-	1,800,000
Contingencies	08000000							
Construct. Conting.	05070000	3,519,000	-	3,519,000	-	-	-	3,519,000
Owner's Conting.	08010000	700,000	-	700,000	-	-	-	700,000
		4,219,000	-	4,219,000	-	-	-	4,219,000
TOTAL PROJECT BUDGET		87,820,386	-	87,820,386	10,344,641	4,462,858	5,881,783	77,475,745

Westwood Hanlon Elementary School

Major Contracts

2/28/2022



Items highlighted in yellow are new this reporting period

Vendor	Post Period	Amend/CO number	LN	Desc	Commitment Amount	MSBA CODE	MSBA Desc
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Dore + Whittier Architects, Inc.

Feasibility Phase

D&W	2019.11	Orig Contract	1	Feasibility Study	425,000.00	00020000	A&E - Feasibility Study
D&W	2019.11	Orig Contract	2	Schematic Design	425,000.00	00020000	A&E - Feasibility Study
					<i>Subtotal</i>	<i>850,000.00</i>	

Feasibility Phase - Extra Services:

D&W	2019.11	Orig Contract	1	Survey	20,000.00	00030000	Environmental & Site
D&W	2020.01	Amendment 01	a	Survey	2,200.00	00030000	Environmental & Site
D&W	2019.11	Orig Contract	2	Geotechnical Investigation	36,000.00	00030000	Environmental & Site
D&W	2019.11	Orig Contract	3	Hazardous Materials	8,000.00	00030000	Environmental & Site
D&W	2020.01	Amendment 01	b	Hazardous Materials	800.00	00030000	Environmental & Site
D&W	2019.11	Orig Contract	4	Traffic Study	25,000.00	00030000	Environmental & Site
D&W	2020.01	Amendment 01	c	Traffic Study	(8,000.00)	00030000	Environmental & Site
D&W	2019.11	Orig Contract	5	Standard Energy Modeling	9,000.00	00040000	Other
D&W	2019.11	Orig Contract	6	LEED Documentation	2,000.00	00040000	Other
					<i>Subtotal</i>	<i>95,000.00</i>	

Feasibility Phase - Additional Services

D&W	2020.05	Amendment 02	S	Daylighting	5,000.00	00040000	Other
D&W	2020.06	Amendment 03	S	Geothermal Drilling	62,700.00	00030000	Environmental & Site
D&W	2020.08	Amendment 04	S	Additional Geotech	41,690.00	00030000	Environmental & Site
D&W	2020.08	Amendment 05	S	Geoenvironmental	16,500.00	00030000	Environmental & Site
D&W	2020.11	Amendment 06	S	Flow test	1,675.00	00040000	Other
D&W	2021.03	Amendment 08	S	Topo Survey and ANR Plan	56,870.00	00030000	Environmental & Site
D&W	2021.03	Amendment 09	S	Additional Test Pits for Ledge	12,870.00	00030000	Environmental & Site
					<i>Subtotal</i>	<i>192,305.00</i>	
					<i>Feasibility Subtotal:</i>	<i>1,142,305.00</i>	

Design Development Phase

D&W	2021.05	Amendment 07	1	Design Development	1,232,260.00	02010400	A&E - Design Development
D&W	2021.05	Amendment 07	2	Geothermal Design	16,500.00	02019900	A&E - Other Basic Services
D&W	2021.05	Amendment 07	3	Hazardous Materials	12,100.00	02040200	A&E - Haz Mat
D&W	2021.05	Amendment 07	4	Geotech & Geo Environmental	16,500.00	02040300	A&E - Geotech
D&W	2021.05	Amendment 07	5	Wetland	40,900.00	02040500	A&E - Wetlands
					<i>Subtotal</i>	<i>1,318,260.00</i>	

Construction Documents - Close out Phase:

D&W	2021.11	Amendment 10	1	CD	2,341,294.00	02010500	A&E - Construction Contract Docs.
D&W	2021.11	Amendment 10	2	Bidding	184,839.00	02010600	A&E - Bidding
D&W	2021.11	Amendment 10	3	Const. Contract Admin.	2,218,068.00	02010700	A&E - Construction Contract Admin.
D&W	2021.11	Amendment 10	4	Closeout	184,839.00	02010800	A&E - Closeout
D&W	2021.11	Amendment 10	5	Other Basic Service	162,500.00	02019900	A&E - Other Basic Services
D&W	2021.11	Amendment 10	6	Tech Procurement	65,000.00	02039900	A&E - Oth. Reimb.
D&W	2021.11	Amendment 10	7	FFE Procurement	76,000.00	02039900	A&E - Oth. Reimb.
D&W	2021.11	Amendment 10	8	Haz Mat	84,700.00	02040200	A&E - Haz Mat
D&W	2021.11	Amendment 10	9	Geotech & Geo Environmental	60,300.00	02040300	A&E - Geotech
D&W	2021.11	Amendment 10	10	Wetland	54,100.00	02040500	A&E - Wetlands
					<i>Subtotal</i>	<i>5,431,640.00</i>	
					<i>Design / Construction / Closeout Subtotal:</i>	<i>6,749,900.00</i>	

TOTAL for Dore + Whittier: 7,892,205.00

Westwood Hanlon Elementary School

Major Contracts

2/28/2022



Items highlighted in yellow are new this reporting period

Vendor	Post Period	Amend/CO number	LN	Desc	Commitment Amount	MSBA CODE	MSBA Desc
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Compass Project Management, Inc.

Feasibility Phase

CPM	2019.10	OC to AM 01	S	Feasibility Phase	361,630.00	00010000	OPM - Feasibility Study
CPM	2021.03	Amendment 2	S	Feasibility Phase	40,000.00	00010000	OPM - Feasibility Study

Feasibility Subtotal: 401,630.00

Design/Construction Phase

CPM	2021.05	Amendment 3	1	Design Phase	120,000.00	01020400	OPM - Design Development
CPM	2021.05	Amendment 3	2	Design Phase	17,000.00	01021100	OPM - Cost Estimates
CPM	2021.10	Amendment 4	1	Design Phase	(20,000.00)	01020400	OPM - Design Development
CPM	2021.10	Amendment 4	2	DD Enhanced Cx, Automation	13,200.00	01990000	Other Administrative Costs
CPM	2021.11	Amendment 5	1	Design/Construction Phase	168,000.00	01020500	OPM - Construction Contract Docs.
CPM	2021.11	Amendment 5	2	Design/Construction Phase	60,000.00	01021100	OPM - Cost Estimates
CPM	2021.11	Amendment 5	3	Design/Construction Phase	50,000.00	01020600	OPM - Bidding
CPM	2021.11	Amendment 5	4	Design/Construction Phase	1,541,070.00	01020700	OPM - Construction Contract Admin.
CPM	2021.11	Amendment 5	5	Design/Construction Phase	66,000.00	01020800	OPM - Closeout

Design/Construction Subtotal: 1,885,070.00

TOTAL for Compass Project Management, Inc. (CPM): 2,416,900.00

Cropper GIS Consulting, LLC

Cropper	2019.12	PO SCH-20-C-002	S		16,500.00	00040000	Other
Cropper	2020.04	PO SCH-20-C-002	S		(4,500.00)	00040000	Other

Thornton Tomasetti

Tomasetti	2020.03		S	Energy Efficiency	7,000.00	00040000	Other
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Major Contracts TOTAL: 10,328,105.00

Westwood Hanlon Elementary School

Budget Transfers and Usage of Contingency

2/28/2022

Items highlighted in yellow are new this reporting period

Items highlighted in yellow are new this reporting period

In ref	Report Period	Change no. / Description	From CODE	From Description	To CODE	To Description	Change Amount	Contingency		MSBA Budget Revision Request Status			
								PFA	PFA	MSBA BRR	BRR Status	Inelig Amount	Elig Amount
								Construction Contingency	Owners Proj Contingency				
								3,519,000.00	700,000.00				
Beginning Budget:													
Note: Transfers (shaded in green below) have been included in the Project Funding Agreement / Total Project Budget													
1	2020.08	D&W Amendment #5 - amount in excess of available budget	00040000	Other	00030000	Environmental & Site	4,890.00	0.00	0.00	01	Executed by MSBA	-	4,890
2	2021.03	D&W Amendment #8	00040000	Other	00030000	Environmental & Site	56,870.00	0.00	0.00	02.01	Exec by MSBA	-	56,870
3	2021.03	D&W Amendment #9	00040000	Other	00030000	Environmental & Site	12,870.00	0.00	0.00	02.02	Exec by MSBA	-	12,870
4	2021.09	cpdesigns invoice 1090	08010000	Owner's Conting.	01990000	Other Administrative Costs	579.58	0.00	0.00	n/a			
1	2021.11	Reconcile Compass AM 5 to PFA	01020400	OPM - Design Development	01021100	OPM - Cost Estimates	17,000.00	0.00	0.00	03.01	Pending with the MSBA		
2	2021.11	Reconcile Compass AM 5 to PFA	01020400	OPM - Design Development	01020700	OPM - Construction Contract Admin.	19,198.00	0.00	0.00	03.02			
3	2021.11	Reconcile D&W AM 10 to PFA	02010400	A&E - Design Development	02010500	A&E - Construction Contract Docs.	184,839.00	0.00	0.00	03.03			
Remaining Balance								3,519,000.00	700,000.00				

Westwood Hanlon Elementary School

MSBA Reimbursement Summary

Items highlighted in yellow are new this reporting period

District Name	Westwood	School Name	Paul Hanlon
MSBA ID	201703350015	Budget Phase	PFA Budget
Procurement Type	Undetermined	Total Project Budget	\$87,820,386
Project Type	Core Program	Board Approved Final TFG Date	
Project Scope	New Construction	Estimated Max Total Facilities Grant (95% Amt)	\$32,897,145(\$31,252,288)
FSA Effective Date	3/8/19	Maximum Total Facilities Grant	\$17,697,663
PFA Effective Date		Total MSBA Payment Amount (to Date)	\$1,440,341
PFA Bid Date		Percent of Total Facilities Grant Paid (to Date)	
Reimbursement Rate	39.35%	Project Phase	Design Development

Request No	Type	Electronic Request Date	Submitted Amount	Eligible Project Cost	Ineligible Project Cost	MSBA Payment Amount	MSBA Payment Date	Included Invoices Recommended in VIP for period
1		11/1/19	\$41,212	\$41,212	\$0	\$14,597	12/5/19	Aug - Sep 2019
2		11/26/19	\$12,317	\$10,359	\$1,958	\$3,669	12/19/19	Oct 2019
3		1/7/20	\$104,170	\$103,670	\$500	\$36,720	1/30/20	Nov 2019
4		2/18/20	\$65,100	\$64,600	\$500	\$22,882	3/5/20	Dec 2019
5		3/9/20	\$92,059	\$91,559	\$500	\$32,430	3/26/20	Jan 2020
6		4/1/20	\$80,470	\$79,970	\$500	\$28,325	4/16/20	Feb 2020
7		5/1/20	\$76,866	\$64,366	\$12,500	\$22,799	5/21/20	Mar 2020
8		6/9/20	\$78,961	\$78,961	\$0	\$27,968	7/2/20	Apr 2020
9		7/8/20	\$69,170	\$69,170	\$0	\$24,500	7/23/20	May 2020
10		8/3/20	\$67,220	\$61,170	\$6,050	\$21,666	8/27/20	Jun 2020
11		9/2/20	\$64,670	\$64,670	\$0	\$22,906	9/17/20	Jul 2020
12		10/7/20	\$200,291	\$200,291	\$0	\$70,943	10/29/20	Aug - Sep 2020
13		11/17/20	\$66,965	\$66,965	\$0	\$23,719	12/10/20	Oct 2020
14		12/29/20	\$98,796	\$98,796	\$0	\$34,994	1/22/21	Nov 2020
15		2/8/21	\$74,737	\$74,737	\$0	\$26,472	2/25/21	Dec 2020
16		3/11/21	\$140,914	\$140,914	\$0	\$49,911	3/25/21	Jan - Feb 2021
17		4/30/21	\$110,279	\$90,700	\$19,579	\$32,126	5/27/21	Mar 2021
18		5/18/21	\$103,013	\$67,222	\$35,791	\$23,810	6/17/21	Apr 2021
19		7/31/21	\$52,194	\$52,194	\$0	\$18,488	10/15/21	Resubs re BRR#2
20		1/28/22	\$2,172,333	\$2,138,805	\$33,528	\$901,415	2/17/22	May-Dec 2021
21		2/24/22	\$371,891					Jan 2022

Total

\$4,143,628	\$3,660,331	\$111,406	\$1,440,341
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Westwood Hanlon Elementary School

MSBA Schedule of Ineligible Project Costs

Items highlighted in yellow are new this reporting period

PR	Vendor	Code	Desc	Invoice	Submitted Amount	Ineligible Amount	Primary Reason Code/Name	Auditor Comments	Next Steps (per Compass)
2	ellis strategies	0004-0000	Other	0003408-IN	150	150	F4-Normal Operating Items - Administrative Supplies		n/a
2	Hometown Weekly News	0004-0000	Other	26214	306	306	N0-Ceremonial Costs - Others		n/a
2	Norwood Printing	0004-0000	Other	20191811	1,002	1,002	F4-Normal Operating Items - Administrative Supplies		n/a
2	Westwood Media Center	0004-0000	Other	d10-15-19	500	500	N0-Ceremonial Costs - Others		n/a
3	Westwood Media Center	0004-0000	Other	d11-08-19	500	500	00-Unrelated Costs - Others	Specifically, MSBA does not cover School Building Committee Meeting Media Coverage costs.	n/a
4	Westwood Media Center	0004-0000	Other	d01-06-20	500	500	00-Unrelated Costs - Others	Specifically, MSBA does not cover School Building Committee Meeting Media Coverage costs.	n/a
5	Westwood Media Center	0004-0000	Other	d01-27-20	500	500	00-Unrelated Costs - Others	Specifically, MSBA does not cover School Building Committee Meeting Media Coverage costs.	n/a
6	Westwood Media Center	0004-0000	Other	d02-14-20	500	500	00-Unrelated Costs - Others		n/a
7	Cropper GIS, LLC	0004-0000	Other	1976	12,000	12,000	F0-Normal Operating Items - Others	covers work for district meetings	n/a
7	Westwood Media Center	0004-0000	Other	d03-20-20	500	500	F0-Normal Operating Items - Others	district meeting coverage	n/a
10	Dore & Whittier Architects	0003-0000	Environmental & Site	8	6,050	6,050	L0-??? - Others	Test Well cost	n/a
17	Dore & Whittier Architects	0003-0000	Environmental & Site	17	42,309	19,579	R0-This amount is over the Basis for Total Facilities Grant		Resubmitted in PR#19 per BRR#2; Reimbursed in PR#19
18	Dore & Whittier Architects	0003-0000	Environmental & Site	18	32,615	32,615	R0-This amount is over the Basis for Total Facilities Grant		Resubmitted in PR#19 per BRR#2; Reimbursed in PR#19
18	JCianciarulo reimb for dep	0004-0000	Other	E#17069	1,197	1,197	L0-??? - Others	Changed invoice date from 04-21-2021 to 04-19-2021 to match the invoice submitted. Ineligible = MSBA does not pay for Building brochure	n/a
18	Norwood Printing	0004-0000	Other	20210493	1,979	1,979	L0-??? - Others	MSBA does not cover printing or postage costs for Building brochure.	n/a
20	Compass Project Manager	0102-0500	OPM - Construction Contract Documents	CPM 78-27	28,000	2,996	R0-This amount is over the Basis for Total Facilities Grant		2/23/22 Emailed MSBA for clarification; 2/23 respons from MSBA - Scope Exclusions not yet entered in ProPay by MSBA PM; no further action by Compass
20	Compass Project Manager	0102-0500	OPM - Construction Contract Documents	CPM 78-28	28,000	28,000	R0-This amount is over the Basis for Total Facilities Grant		2/23/22 Emailed MSBA for clarification; 2/23 respons from MSBA - Scope Exclusions not yet entered in ProPay by MSBA PM; no further action by Compass
20	cpdesigns	0199-0000	Other Administrative Costs	1090	580	580	F5-Normal Operating Items - General Admin. Support	Post Card and Flyers and PowerPoint update	n/a
20	Dore & Whittier Architects	0201-0400	A&E - Design Development	24	61,613	2	L0-??? - Others	\$2 Over the total completed on invoice	n/a
20	Norwood Printing	0199-0000	Other Administrative Costs	20211265	1,950	1,950	F5-Normal Operating Items - General Admin. Support	Digital color brochures	n/a

111,406