



# MSBA Project Update and Next Steps

Westwood School Committee  
September 13, 2018



# MSBA Overview Timeline



2018												2019												2020												2021												2022												2023											
J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D												



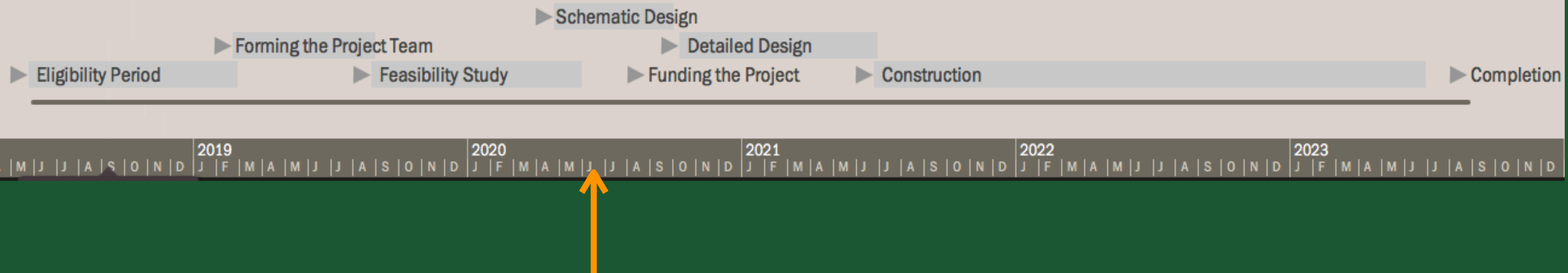
# MSBA Overview Timeline

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# MSBA Overview Timeline

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# Eligibility Period (June 1, 2018-February 28, 2019)

## Tasks/Deliverables

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<b>Form School Building Committee (SBC)</b>	<b>July 30, 2018</b>	<b>Completed</b>
<b>Submit Enrollment Questionnaire and Supplement</b>	<b>August 30, 2018</b>	<b>Completed</b>
<b>Submit Educational Profile Questionnaire</b>	<b>August 30, 2018</b>	<b>Completed</b>
<b>Submit Maintenance and Capital Plan</b>	<b>November 28, 2018</b>	<b>In Progress</b>
<b>Final Enrollment Number Agreement with MSBA</b>	<b>November 28, 2018</b>	<b>In Progress</b>
<b>Secure Funding for Feasibility Study</b>	<b>February 28, 2019</b>	<b>Completed</b>

# Members of the School Building Committee

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<b>SBC Member who is MCPPO (Massachusetts Certified Public Purchasing Official) Certified</b>	<b>Heath Petracca, Director of Business and Finance</b>
<b>Local Chief Executive Officer</b>	<b>Mike Walsh, Board of Selectmen</b>
<b>Administrator or Manager</b>	<b>Mike Jaillet, Town Administrator</b>
<b>School Committee Member</b>	<b>Maya Plotkin, School Committee Member and SBC Chair</b>
	<b>Charles Donahue, Anthony Mullin, Josepha Jowdy, Carol Lewis, School Committee Members</b>
<b>Superintendent of Schools</b>	<b>Emily Parks</b>
<b>Local Official Responsible for Building Maintenance</b>	<b>Heath Petracca</b>
<b>Representative of Office Authorized by Law to Construct School Buildings</b>	<b>John Cummings, Permanent Building Committee Member</b>
<b>School Principal</b>	<b>Sarah Cronin, Principal, Hanlon School</b>
<b>Member Knowledgable in Educational Mission and Function of Facility</b>	<b>Allison Borchers, Assistant Superintendent</b>
<b>Local Budget Official or Member of Local Finance Committee</b>	<b>Pamela Dukeman, Town Finance Director</b>
<b>Members of Community with Architecture, Engineering, and/or Construction Experience</b>	<b>John Cummings, Resident</b>
	<b>Peter Paravalos, Resident</b>
<b>Other</b>	<b>Abigail Hanscom, Director of Student Services</b>

# What's Next with MSBA: Enrollment Number Agreement

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In August, we responded to questions from the MSBA regarding:

- **Educational Questions**

- Our educational programs and philosophy
- Current grade-level and building configuration
- Special Education models and program structure
- Very preliminary thinking about possible changes to the above as a result of a building project (e.g., moving preschool into an elementary building)

# What's Next with MSBA: Enrollment Number Agreement

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In August, we responded to questions from the MSBA regarding:

- **Enrollment Data and Demographic Information, such as**

- Historic enrollment data

- Enrollment projections

- Building permits

- Birth rates

- Real estate development



# **What's Next with MSBA: Enrollment Number Agreement**

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- MSBA experts will use this information and their established methodology to create an enrollment projection for the project.**
- The district has similar information from its Master Plan study in 2015.**
- The district is currently working with NESDEC to provide us with an update to this information based on any new variables since 2015.**
- We will engage in a process with MSBA to agree upon an enrollment projection by November 28 that will serve as a premise for the Feasibility Study.**

# Forming Project Team and Feasibility Study (March 2019 - Spring 2020)

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## First Tasks:

- Hire Owner's Project Manager (OPM) — SBC Task
- Select the Designer — MSBA-led process in collaboration with the district

**These two tasks will take about 4-6 months to complete.**

# Other Decisions/Tasks for This Year

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- **Begin the Feasibility Study sooner?**
- **Consider timeline for community input. (This spring?)**