

WESTWOOD SCHOOL COMMITTEE
Westwood, Massachusetts

EMERGENCY MEETING MINUTES

March 13, 2020

Attendance and Call to Order

The meeting was called to order at 5:34pm by Chair Anthony Mullin. The meeting was held remotely. Also present on the call were: Josepha Jowdy, Vice Chairperson; Charles Donahue; and Maya Plotkin. Carol Lewis was absent. Superintendent Emily Parks was present on behalf of the District. John Cianciarulo recorded the minutes.

Call to Order

Mr. Mullin called the meeting to order via roll-call attendance.

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| Mrs. Jowdy | Present |
| Mrs. Lewis | Absent |
| Mr. Donahue | Present |
| Mrs. Plotkin | Present |
| Mr. Mullin | Present |

Action Items

Approval of Continued Pay for Extended Day Employees

Ms. Parks provided an update on the District's response to COVID-19 and its impact on employees.

The District is working hard to ensure continuity of pay for all employees and is operating according to collective bargaining agreements in place. The pay-period ends today.

The current time period – March 13-March 18 – are similar to snow days, following the provisions for pay as stipulated in contracts. For any days following that, employees would be paid according to the budget. Every employee group has been accounted for with the exception of Extended Day.

Extended Day employees are paid from the revenue of Extended Day tuition. Ms. Parks is seeking approval of the School Committee to continuing to pay adult, hourly Extended Day employees. The cost is calculated to be \$2,100 per day. She recommends using mitigation funds from the University Avenue project. Ms. Parks confirmed with Pam Dukeman, Town Finance Director, that the only requirement is a vote of the School Committee.

There was consensus by the Committee that this should be done. Clarification was sought that this is for the adult employees and not high school students that are employees. Ms. Parks confirmed.

Mr. Donahue made a motion to approve using University Avenue mitigation funds to pay for the continued pay of Extended Day employees. Mrs. Jowdy seconded.

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| Mrs. Jowdy | Aye |
| Mr. Donahue | Aye |

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| Mrs. Plotkin | Aye |
| Mr. Mullin | Aye |

Vote 4-0-0.

Result: Approved

Adjournment

Mrs. Plotkin motioned to adjourn. Mr. Donahue seconded.

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| Mrs. Jowdy | Aye |
| Mr. Donahue | Aye |
| Mrs. Plotkin | Aye |
| Mr. Mullin | Aye |

Vote: 4-0-0.

Result: Approved (Unanimous)

The meeting adjourned at 5:46pm.

List of Documents and Exhibits Used at Meeting:

- None.