

MEMORANDUM

TO: Westwood School Committee

FROM: Steve Ouellette, Director of Technology, Learning and Innovation

DATE: December 23, 2025

RE: Acceptance of Annual Donation from Medical Information Technology, Inc. (Meditech)

Purpose

The purpose of this memorandum is to formally notify the School Committee of a generous annual donation of \$20,000 received from Medical Information Technology, Inc. (Meditech). This donation is designated for the Westwood Public Schools Technology Department. Per district policy, I am requesting that the School Committee vote to approve the acceptance of this gift.

Background

Meditech has been a long-standing and dedicated partner to the Westwood Public Schools. Their annual contributions are primarily intended to support technology-related professional development and curriculum planning initiatives across the district. Also, this contribution has allowed the Technology Department to pilot new technologies and sustain innovative programs that fall outside the scope of our general operating budget. We are incredibly grateful for their continued commitment to our students and staff.

Recommendation

I recommend that the School Committee vote to approve this \$20,000 gift from Meditech. Thank you for your consideration of this request.

Sincerely,



Steve Ouellette