



**WESTWOOD PUBLIC SCHOOLS**  
*Honoring Tradition, Inspiring Excellence, Shaping the Future*

**EXTENDED DAY PROGRAM**

MICHAEL FAGONE

Director

Dear Families:

You now have the opportunity to apply for your child to participate in the Westwood Extended Day Program and/or Before School Program for the 2026-2027 school year. **Before proceeding to the application link below, please read the following.**

The overall selection process for the program is based on the following guidelines:

- For the sake of continuity for children, and also to promote fair access to the program, a portion of available slots will be set aside in all grades for the enrollment of families currently enrolled in the after school program, and a portion of slots will be set aside for families new to Extended Day.
- Enrollment of students from each of these groups (returning families and new families) will be completed based on an impartial lottery method that is clear and transparent.
- In order to make the Extended Day program most usable for families with multiple children, lottery numbers will be assigned by family, and not by individual child.
- During the lottery process, there may be times when there is space in one grade level but not another. For families with children in multiple grades in this scenario, they will be given the option to enroll some children and place others on the waitlist if they choose.
- At each school site, there will be a cap on enrollment to ensure a safe and healthy environment.
- Any families not enrolled in the spring will be placed on a waitlist. If program staffing allows it, students from the waitlist will be invited to enroll, in an order based on initial lottery results, in the summer and early fall. Additional slots will be made available if students exit the program.

**Timeline for Enrollment**

**Applications Open:** March 2, 2026

**Lottery Window Closes:** 5:00 PM on March 27, 2026

**Notification of Enrollment in Extended Day:** on or before 5:00 PM on April 10, 2026

## **Application Overview**

The links to the application forms for families are linked below and posted on the Westwood Public Schools website on the [Extended Day page](#). The initial lottery will include all applications received by 5:00 PM EST on March 27, 2026. Any applications received after this date and time will be considered in order based upon the time the application is received.

For students currently in Grades K-4, please have the student ID number for each of your children available as you will be asked for it when completing the application. Student ID numbers can be found in Aspen on your child's report card or progress report. For incoming students who do not yet have a student ID number, please use *1234* and we can update it on our end when one is assigned.

Once you complete the application form, you will receive an email confirmation that your form has been received. The form is set up to send you a copy of your responses. If you do not receive this copy right away after submitting your form, check your SPAM folder. If there is no confirmation copy in either your email inbox OR your SPAM folder, your form did not go through and you need to complete it again. *If you make a mistake or need to make a change on your form, **do not complete another form**. Send an email to the Director ([mfagone@westwood.k12.ma.us](mailto:mfagone@westwood.k12.ma.us)).*

The assignment of returning families will take place first and based on the lottery order. Once that has been completed, assignment of new families based on lottery order will begin.

Enrollment will happen for after school first and then for before school. Families who utilize both programs will have separate lottery numbers for before and after school.

Remember that enrollment is based on the number of spaces available in a particular grade level at a particular site on a particular day. (A seemingly low lottery number might not guarantee a spot on Wednesday, if many of the families with lower lottery numbers need care in the same grade level on Wednesdays).

We will notify all families as to the status of their registration request by 5:00 PM on April 10, 2026. An email will be sent to the email address used for the registration form.

To allow for scheduling, all **enrollment for the 2026-2027 school year will be closed on Friday July 31st.**

Once notified of acceptance into the program, a \$100.00 Registration Fee for *newly* enrolled children and/or a payment of **a deposit by June 17 is required to hold your child's slot**. If the deposit is not received by that date, the spot will be forfeited and will be offered to the next family on the waitlist at that grade level and day(s). Any outstanding 2025-2026 tuition bills must be paid in full to hold a 2026-2027 space.

## **Tuition Rates 2026-2027**

Please see our rates here: [Extended Day & Before School 2026-2027 Tuition Rates](#).

Financial aid is available and based on free/reduced lunch eligibility. If you have not yet applied for the free/reduced lunch program, you may look at the [Food Service page](#) during the summer to find the application forms. These are Federal forms that are used nationwide, so we will share them as soon as they are available.

## **Extended Day Capacity**

While we wish that we could accommodate all families, our capacity is limited by space and staff. While we understand that the waitlists can be frustrating and challenging for families, we need to ensure appropriate and safe staff to student ratios. As spots become available in Extended Day, families will be offered those spots in order of their prioritization on the waitlist.

## **Important Links**

**Program Profile:** [Extended Day Program Profile 2026-2027](#)

**After school application:** [Extended Day: After School Application](#)

**Before school application:** [Extended Day Before School Application](#)

Please feel free to reach out with any questions regarding the application and enrollment process.

Sincerely,

Michael Fagone

Director of Extended Day