



WESTWOOD PUBLIC SCHOOLS
Honoring Tradition, Inspiring Excellence, Shaping the Future
DEERFIELD ELEMENTARY SCHOOL

JOSHUA C. BAUMER
Principal

April 10, 2017

Dear Deerfield Parents,

In the coming weeks, we will engage in the process of class placement for September 2017. Placing students into classrooms for the upcoming school year is a complex and important process. It involves a considerable amount of time and energy on the part of many people. Our primary goal of the class placement process is to create balanced classrooms in which each child continues to learn and grow.

In order to make the class placement process as effective as possible, we consider multiple sources of information. Input from parents is a valuable source of information as we work to create balanced classrooms. This year, I am soliciting input from parents in a more formalized way. I am asking parents to submit their input on the form which appears on the back of this page. The form offers parents the opportunity to share goals they have for their child, and information concerning their child's learning style and social experience. The information you submit will be shared with the entire placement team and your child's teachers for the upcoming year.

I encourage all parents to complete the parent input form. The information you share will be a valuable component of our class placement process and will assist next year's teacher in learning more about your child.

Please adhere to the following guidelines when completing the Parent Input Form:

- Please do not request a specific teacher for your child. Westwood Public Schools does not permit parents to select their children's teachers. Therefore, requests for specific teachers will not be accepted.
- If listing students with whom your child works and/or socializes well with, please list **at least three** students. Although we cannot guarantee your child will be placed with these students, we will do our best to place your child in a class with at least one of these peers.
- If you are the parent of multiple Deerfield students in the same grade, please specify if you want your children placed in the same class or different classes.
- Please resubmit relevant information about your child, even if you have submitted it in previous years. Since children change and grow a great deal in a year's time, it is important to base placement decisions on current information.

This is the only form that will be used for parent input during our class placement process. All forms should be sent to me and must be received by Friday, May 5th. If you feel it is necessary to elaborate on the information you submit on the parent input form or discuss the specific information in person, please contact me prior to the end of the day on May 5th.

Class assignments will be indicated on the June Report Cards. Due to the complexity of the class placement process and the significant time it takes, please know that once assignments have been made, they are final. Please contact me if you have any questions about the process. Thank you for your continued cooperation and ongoing support.

Sincerely,

Joshua C. Baumer
Principal

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PARENT INPUT FORM FOR STUDENT PLACEMENT

Please provide input regarding any or all of the areas listed below. The information you provide will be shared with your child's class placement team and will be a valuable component of our class placement process. This form will also be shared with your child's teacher for the 2017-2018 school year.

Please submit this form to Mr. Baumer by Friday, May 5th.

Goals:

(What academic and/or social goals do you have for your son/daughter for the upcoming year?)

Social Information:

(What information regarding your child's social relationships should the team to consider?)

****If listing students with whom your child works and/or socializes well, please list at least three students. Although we cannot guarantee your child will be placed with these students, we will do our best to place your child in a class with at least one of these peers.***

Learning Style:

(How does your child learn best? What are his/her strengths and areas of need?)

Child's Name: _____

Parent's Name: _____

Grade Entering: _____