



## WESTWOOD PUBLIC SCHOOLS

*Honoring Tradition, Inspiring Excellence, Shaping the Future*

ABIGAIL C. HANSCOM  
Director of Student Services

During the week of February 10, 2020, the Department of Elementary and Secondary Education's Office of Public School Monitoring (PSM) will conduct a Tiered Focused Monitoring Review of Westwood Public Schools. The Office of Public School Monitoring visits each district and charter school every three years to monitor compliance with federal and state special education, ELL and civil rights regulations. Areas of review related to special education include student assessments, determination of eligibility, the Individualized Education Program (IEP) Team process, and IEP development and implementation. Areas of review related to civil rights include bullying, student discipline, physical restraint, and equal access to school programs for all students. The ELL program will also be monitored.

In addition to the onsite visit, parent outreach is an important part of the review process. The review chairperson from the Office of Public School Monitoring will send all parents of students with disabilities an online survey that focuses on key areas of their child's special education program. Survey results will contribute to the development of a report. During the onsite review, the Office of Public School Monitoring will interview the chairperson(s) of the district's Special Education Parent Advisory Council (SEPAC). Other onsite activities may include interviews of district staff and administrators, reviews of student records, and onsite observations. Parents and other individuals may call Joan Brinckerhoff, Public School Monitoring Chairperson, at (781) 338- 3715 to request a telephone interview. If an individual requires an accommodation, such as translation, to participate in an interview, the Department will make the necessary arrangements. Parents of ELL students may additionally call Sibel Hughes at 781-338-3569.

Within approximately 60 business days after the onsite visit, the review chairperson will provide the Westwood Public Schools with a report with information about areas in which the District meets or exceeds regulatory requirements and areas in which the District requires assistance to correct or improve practices. The public will be able to access the report at [www.doe.mass.edu/pqa/review/cpr/reports/](http://www.doe.mass.edu/pqa/review/cpr/reports/).