



# WESTWOOD PUBLIC SCHOOLS

*Honoring Tradition, Inspiring Excellence, Shaping the Future*

HEATH A. PETRACCA  
Director of Business & Finance

July 27, 2018

Brian Lynch, MSBA Project Coordinator  
Massachusetts School Building Authority  
40 Bond Street, Fifth Floor  
Boston, Massachusetts 02109

Dear Mr. Lynch:

In accordance with 963 CMR 2.00, attached for your review and approval is the membership of the School Building Committee for the Westwood Public Schools located in the Town of Westwood, Massachusetts. The Committee was formed in accordance with the provisions of all applicable statutes, local charters, by-laws and agreements of the Town of Westwood Public School District. Committee Members include the following:

Designation	Name and Title	Address	Email Address and Phone Number	Voting Member
SBC member who is MCPPO certified*	Heath Petracca, Director of Business and Finance	220 Nahatan Street, Westwood, MA 02090	<a href="mailto:hpetracca@westwood.k12.ma.us">hpetracca@westwood.k12.ma.us</a> 781-326-7500 ext. 1344	yes
Local Chief Executive Officer	Mike Walsh, Town Selectmen	580 High Street, Westwood, MA 02090	<a href="mailto:mwalsh@townhall.westwood.ma.us">mwalsh@townhall.westwood.ma.us</a> 781-320-1009	yes
Administrator or Manager**	Mike Jaillet, Town Administrator	580 High Street, Westwood, MA 02090	<a href="mailto:mjaillet@townhall.westwood.ma.us">mjaillet@townhall.westwood.ma.us</a> 781-320-1009	yes
School Committee Member	<b>Maya Plotkin, SC Member, SBC Chair</b> , Charles Donahue, Tony Mullin, Josepha Jowdy, Carol Lewis, SC Members	220 Nahatan Street, Westwood, MA 02090	<a href="mailto:Mplotkin-sc@westwood.k12.ma.us">Mplotkin-sc@westwood.k12.ma.us</a> <a href="mailto:Cdonahue-sc@westwood.k12.ma.us">Cdonahue-sc@westwood.k12.ma.us</a> <a href="mailto:Amullin-sc@westwood.k12.ma.us">Amullin-sc@westwood.k12.ma.us</a> <a href="mailto:Jjowdy-sc@westwood.k12.ma.us">Jjowdy-sc@westwood.k12.ma.us</a> <a href="mailto:Clewis-sc@westwood.k12.ma.us">Clewis-sc@westwood.k12.ma.us</a>  781-326-7500	yes
Superintendent of Schools	Emily Parks, Superintendent	220 Nahatan Street, Westwood, MA 02090	<a href="mailto:eparks@westwood.k12.ma.us">eparks@westwood.k12.ma.us</a> 781-326-7500	yes



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Local Official responsible for building maintenance	Heath Petracca, Director of Business and Finance	220 Nahatan Street, Westwood, MA 02090	<a href="mailto:hpetracca@westwood.k12.ma.us">hpetracca@westwood.k12.ma.us</a> 781-326-7500 ext. 1344	yes
Representative of Office authorized by law to construct school buildings	John Cummings, Permanent Building Committee member	4 Chickadee Lane, Westwood, MA 02090	<a href="mailto:majjc@comcast.net">majjc@comcast.net</a> 781-251-9533	yes
School Principal	Sarah Cronin, Principal Hanlon School	790 Gay Street, Westwood, MA 02090	<a href="mailto:scronin@westwood.k12.ma.us">scronin@westwood.k12.ma.us</a> 781-326-7500 ext. 7520	yes
Member knowledgeable in education mission and function of facility	Allison Borchers, Assistant Superintendent	220 Nahatan Street, Westwood, MA 02090	<a href="mailto:aborchers@westwood.k12.ma.us">aborchers@westwood.k12.ma.us</a> 781-326-7500 ext. 1348	yes
Local budget official or member of local finance committee	Pamela Dukeman, Town Finance Director	580 High Street, Westwood, MA 02090	<a href="mailto:pdukeman@townhall.westwood.ma.us">pdukeman@townhall.westwood.ma.us</a> 781-320-1010	yes
Members of Community with architecture, engineering and/or construction experience	John Cummings, Resident Peter Paravalous, Resident	4 Chickadee Lane, Westwood, MA 02090 80 Edgewood Road, Westwood, MA 02090	<a href="mailto:majjc@comcast.net">majjc@comcast.net</a> 781-251-9533 <a href="mailto:paravfam@yahoo.com">paravfam@yahoo.com</a> 781-349-8077	yes
Other:	Abigail Hanscom, Director of Student Services	220 Nahatan Street, Westwood, MA 02090	<a href="mailto:ahanscom@westwood.k12.ma.us">ahanscom@westwood.k12.ma.us</a> 781-3267500 ext. 1345	yes

Listed below is the past performance of the school building committee, the building committee (temporary or permanent), or any other committee responsible for oversight, management, or administration of the construction of public buildings and its individual members:

## **2001 Renovation/Addition – Downey Elementary School**

Members of the SBC involved with project:

Heath Petracca  
Josepha Jowdy  
Mike Jaillet  
Pam Dukeman



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## **2001 Renovation/Addition** – Martha Jones Elementary School

Members of the SBC involved with project:

Heath Petracca  
Josepha Jowdy  
Mike Jaillet  
Pam Dukeman

## **2004 Addition** - Thurston Middle School

Members of the SBC involved with project:

Allison Borchers  
Heath Petracca  
Josepha Jowdy  
Mike Jaillet  
Pam Dukeman  
John Cummings

## **2005 New Westwood High School/Renovation of Gym/Pool**

Members of the SBC involved with project:

Emily Parks  
Heath Petracca  
Josepha Jowdy  
Mike Jaillet  
Pam Dukeman

## **2009 Addition** - Thurston Middle School

Members of the SBC involved with project:

Allison Borchers  
Heath Petracca  
Josepha Jowdy  
Mike Jaillet  
Pam Dukeman  
John Cummings



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## **2012 New Town Library**

Members of the SBC involved with project:

Mike Walsh  
Mike Jaillet  
Pam Dukeman  
John Cummings

## **2015 New Fire Station**

Members of the SBC involved with project:

Mike Walsh  
Mike Jaillet  
Pam Dukeman  
John Cummings

## **2017 New Police Station**

Members of the SBC involved with project:

Mike Walsh  
Mike Jaillet  
Pam Dukeman  
John Cummings

After approval of this committee by the Authority, the Westwood Public School District will notify the Authority in writing within 20 calendar days of any changes to the membership or the duties of said committee.

Sincerely,

Heath Petracca,  
Director of Business and Finance  
Authorized Signature for the Westwood Public Schools

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Approved by MSBA

Date

\*Please attach the certification from the Office of the Inspector General demonstrating completion of the MCPPO Program.

\*\*“Administrator or Manager” refers to a Town Administrator, Town Manager, or to an equivalent position.