

# Martha Jones PTO Funds Submission and Reimbursement Form

## Submission

Name of Person submitting \_\_\_\_\_

Fundraiser /reason for submission \_\_\_\_\_

# of checks \_\_\_\_\_

Dollar amount of Checks \_\_\_\_\_

Total amount of cash \_\_\_\_\_

Total amount of funds submitted \_\_\_\_\_

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## Reimbursement

Name of person to be reimbursed \_\_\_\_\_

Address: \_\_\_\_\_

Fundraiser /reason for reimbursement \_\_\_\_\_

Total amount to be reimbursed \_\_\_\_\_

Do you want the funds mailed to your house or sent home with your child  
from school?

\_\_\_\_\_

Any questions please email Kathryn Travers, PTO treasurer, [kramos16@yahoo.com](mailto:kramos16@yahoo.com)