

October 13, 2020

Sheehan School PTA Minutes (Virtual Meeting via Zoom)

Attendees: Kristina Rull, Melissa McDonagh, Julie Slotnick, Angela Mullin, April Heppelmann, Courtney Krupinsky, Erin Hawkins, Lauren Denmark, Kerry Aglugub, Kristofer Youtz, Shelagh Griffin, Eliza Crimmings, Patrick and Rachelle Fitch, Abby Byrne, Suzanne Insler, Liz Daniels, Alix Stuart, Erin Colleran, Judi McMillin, Lavanya Krishnan, Pauline Chaloff, Sarah Ryan, Susan Kagan, Tania Rooney, Chris Rull, Kristen Evans (Sheehan School Principal)

Introductions

1. Introduction of Executive Board

- Parents attending introduced themselves

2. Executive Board Elections – Melissa McDonagh nominated for co-president

Kristina Nominated, Suzanne Insler second

Vote: all yes, no objections

3. Introduction to Kerry Aglugub - SEPAC

- SEPAC co-chair and Susan Kagan is Sheehan liaison
- Special education parent advisory council, volunteer parent run group to provide support to families of children receiving special ed services. Pre-k - high school. Support families new to the special education
- All MA schools must have a SEPAC
- Open to all caregivers in Westwood.
- Always need volunteers - monthly meetings, board meetings quarterly
- Westwoodsepac.org, Facebook page (Westwood SEPAC), newsletter and flyers
- Events throughout year
- 10/21 - Preschool parent Meet & Greet
- 11/12 - autism family training
- 11/18 - starting remote parent workshop series
- Reach out to Kerry or Susan with questions
- Emails are sent out with information. Go to the website and sign up for email/ mailing
- SEPAC Website: <https://www.westwoodsepac.org>
- SEPAC Facebook Group: <https://www.facebook.com/groups/1703393949686415/>
- SEPAC Email: westwoodsepac@gmail.com

4. PTA Dues /A to Z Connect

Just over ½ families have paid dues (56%) as of today. If all paid dues, we would get \$12,000 to fund programming. Once families pay dues they will have access to the Sheehan School Directory via A to Z Connect for the year

- Pay through www.atozconnect.com
- Plans for dues or how we have used them now or in the past:
 - more teacher appreciation efforts (recent DD beginning of the year gift cards)
 - Bought buckets and tents, picnic tables in OLC
 - Typical year: Curriculum enrichment, Sweets w/someone special, Authors, Teachers Stipends, Gift to 5th graders, Body safety theater
 - Teacher grants - up to \$1000

5. Open Committee Positions (Book fair, Box tops, Savers)

- Open Committees as follows:
 - Book Fair (try to transition to virtual with Park Street Books. Owner is interested in doing this)
 - Box Tops - now virtual, scan receipts and upload to app. Minimal work - advertising on app and info
 - Community readers Virtually - need to identify and schedule
 - SCRIPS - could use another volunteer
 - Mini Courses - possibly virtual this year, 1 hour “courses” after school. Examples: Sports, Yoga, Cooking, Art, Theater. 6 - 8 week courses once per week after school. Will try to see if parents are interested in this.
 - Ideas: music, foreign language
 - Wicked Cool for Kids is offering virtual options
 - Polling of interest

- Apparel fundraiser - all online this year, new vendor. Cross school committee. Lots of data collected from previous year fundraisers to narrow down options. Roll out will be late Oct hopefully.

- Parent Social - cancelled last year, likely not going to happen this year. Maybe a Silent Auction for items collected from 2020 year. Extra help will be needed. 1 - 2 more people needed

- Plan to email out committee list as well as post to school Website

6. Current Fundraising/School Spirit Topics to be discussed

a. Restaurant Fundraiser – Oct 22 Anthony’s Coal Fired Pizza

New this year. ACFP will host a give back night. RSVP via Facebook link. Sheehan gets 20% of sales. Must mention the Sheehan PTA at time of sale

b. Apparel Fundraiser Update (including current Mask Sale)

Mask sale happening now. Purchase through Atozconnect.com

Apparel sale will have its own link

- c. Birthday Books - order on atozconnect.com

Parents “buy” a book. The child’s name and birthday is put into the cover of a book that is kept in the Sheehan School Library. Your child chooses the book from identified books the month of the child’s birthday.

- d. Virtual “Boo-tacular” Bingo Night

Potential - Virtual Bingo night - dressed in costume, via Zoom x 1 hour. Would need volunteers - time sensitive at this point

- e. Teacher Appreciation Ideas - try to do monthly appreciation. Need volunteers and ideas. (Coffee trucks, tshirts, on-the-go snacks/seltzers). Ideally we would form a committee to work on this.

- f. Sheehan School Cookbook - families could submit favorite recipe and we would put books together. Holiday time or maybe Valentine’s Day. Would need a committee.

- g. Silent Auction (above)

- h. Mini Courses – Virtual (above)

- i. OLC - tents, picnic tables, gardens. Continue with parent volunteers or try to hire landscapers. Maybe contact the Norfolk Aggie? Boy Scouts? Girl Scouts? Local churches have students who need service hours.

- j. Paint the Map - extra paint is available to paint the Hopscotch and 4 squares.

- k. Suggestions for “non-traditional” events - drive in movies?

7. Room parents needed. Not a huge commitment - this year it would be mostly emailing and collecting money via Venmo or other identified way. Classes that still need RP: 1 - KT, 1 - KG, 2 - KC, 1 - 1FG. Email judimcmillin@gmail.com