

WESTWOOD SCHOOL COMMITTEE
Westwood, Massachusetts

MEETING MINUTES
December 15, 2022

Attendance and Call to Order

The meeting was called to order at 7:00pm by Chair Charles Donahue remotely via Zoom. Also present were: Tony Mullin, Maya Khuri Plotkin; and Dorothy Parmelee. Superintendent Emily Parks was present on behalf of the District.

Amanda Phillips was absent.

Steve Ouellette, Director of Technology, Learning, and Innovation, provided a live-stream of the meeting.

Harley Pease recorded the minutes.

Discussion Items

Charlie Donahue

Planning for Superintendent search process

Charlie Donahue began to detail the process for what the Superintendent search process will look like.

- The School Committee is currently in the process of obtaining a search consultant.
- Once a search consultant is in place, the search committee will be formed.
- The search committee will be made up of multiple different stakeholders.
- WPS Central Office will assist the search committee in creating a job posting.

Tony Mullin noted that he would like the committee to move as fast as possible in this process.

Action Items

MOTION made by Maya Plotkin to appoint Doris Parmelee as the Westwood Public Schools representative to the TEC Board of Directors. Motion seconded by Tony Mullin.

Roll-call vote:

Charles Donahue: **Yes**
Anthony Mullin: **Yes**
Amanda Phillips: **Absent**
Maya Plotkin: **Yes**
Dorothy Parmelee: **Yes**

Result: 4-0-0 (Approved)

New Business

Emily Parks – Director of Student Services update

The search for the next Director of Student Services is underway as Abby Hanscom is leaving. Amanda Phillips has volunteered to be the representative to that process.

Adjournment

MOTION to adjourn by Tony Mullin. Motion seconded by Maya Plotkin.

Roll-call vote:

Charles Donahue: **Yes**
Anthony Mullin: **Yes**
Amanda Phillips: **Absent**
Maya Plotkin: **Yes**
Dorothy Parmelee: **Yes**

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Result: 4-0-0 (Approved)

Meeting was adjourned at 7:10 PM.

Minutes accepted by the School Committee on 1/19/23