

TO: School Committee

FROM: Tim Piwowar, Superintendent

DATE: April 15, 2024

RE: Deerfield Re-Use Advisory Committee

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At the March meeting of the School Committee, as part of our celebration of the opening of the Pine Hill School, we also looked forward to the future and discussed the need for a discussion about the future of the Deerfield School. It was suggested that we form an advisory committee to discuss Deerfield's future use, and this memo serves to identify a potential structure and timeline for that committee and its work.

The Deerfield Re-Use Advisory Committee would be established as a formal subcommittee of the Westwood School Committee, and would serve the purpose of making recommendation(s) about potential use(s) of the Deerfield School that are within the purview of the School Committee. Considerations should include both short and long term uses, and the Advisory Committee's work should be heavily informed by the district's upcoming facility study. As part of the committee's work it will also consider input from key stakeholders in the district. It is also important to note that, consistent with [School Committee Policy BDF](#), the Advisory Committee would have no independent authority, and that any recommendations would be submitted to the full School Committee for consideration.

As an advisory committee, there should be representation from constituents who have a stake in the future of the Deerfield School. A recommended composition of this committee is below:

- One (1) or two (2) member(s) of the Westwood School Committee
- Superintendent of Westwood Public Schools
- Director of Finance and Operations
- Director of Facilities
- Two (2) to three (3) community members
- One (1) member of municipal government

Below, please find a recommended timeline for the Deerfield Re-Use Advisory Committee's work:

- April 23: School Committee votes to establish Deerfield Re-Use Advisory Committee
- April 24 - May 3: Advertise and receive applications for community members
- May 9: School Committee appoints members to Advisory Committee
- Late May-early June: Initial meeting of Advisory Committee
- September - February: Advisory Committee meetings informed by facility study and input from other key stakeholders

- Spring 2025: Report out to School Committee including any recommendations.