

# Extended Day 21-22

Westwood School Committee Update

March 11, 2021



# Extended Day 2020 - 2021

In-person program closed when school closed in March 2020

ED staff pivoted to providing remote services:

- Developed ED website

- Created asynchronous activities for families to access as needed

- Scheduled synchronous sessions after school hours

Staff laid off in August 2020

Program coordinators/site coordinator offered alternative positions

# Building Use

No external building use since March 2020

Student, staff and visitor health and safety

Summer 2021

WW Recreation

WPS ESY & Intervention

SY 2021-2022 gradual opening up for more use

Extended Day

Other events to support WW children

Programs/events that support the broader community

# Considerations for restarting an ED program

Protocols and communication around COVID-19

Outreach, registration, training on an extremely tight timeline

Determination of school building sites

Staffing challenges

Opportunities created by break in programming

---

**Recommendation: seek an outside provider to run ED program**

# Assurances we would seek with outside vendor

Health and safety protocols that have been tested

Streamlined registration and responsive communication

Access to a wide pool of potential staff and strong recruitment strategy

Administrative bandwidth to launch the program

Affordable rates for families and reduced tuition for low-income household

Clear policy on withdrawal and refunds for families who enroll

Possibility of priority enrollment for former Extended Day families

Interviewing of former Extended Day staff

Strong, collaborative approach in working with school administration

# Estimated Timeline

<b>March</b>	Parent survey - participation interest, qualitative feedback RFP with 3 weeks advertising Selection committee formed
<b>April</b>	Vendor selection and contract Initiation of enrollment
<b>May - June</b>	Complete enrollment Site selection Staff recruitment
<b>July - August</b>	Site setup Staff selection & training Planning with WPS team

# Outcomes

Before and after school care aligned with district mission, vision and values

Safe and healthy after care environment

Clear, easy-to navigate processes (sign-up, billing, etc)

Reasonable rates with supports available for low income households

Timely and professional communication with families

Fun, enriching programming for WPS students!