



WESTWOOD EXTENDED DAY PROGRAM

PROGRAM PROFILE	
Children Served	Kindergarten through Grade 5
Location	Extended Day operates at: Hanlon (for Hanlon & Deerfield students) Downey Martha Jones Sheehan Before School operates at all 5 elementary schools (with sufficient enrollment).
Hours of Operation	Before School: 7:00 a.m. to Start of School After School: Dismissal to 6:00 p.m. Early Release: Dismissal to 6:00 p.m. Full Days: 8:00 a.m. to 4:00 p.m.
Days of Operation	School Days, September through June February and April Vacation Weeks (Tues-Thurs, Extended Day only) **Closed all holidays, December vacation, in-service days and snow days. **Before School: Closed if school opening is delayed due to inclement weather.
Extended Day Staff	Program Director and Assistant Program Director Site Coordinators and Group Leaders High school interns
Organizational Structure	The Westwood Extended Day and Before School Program is operated by the Westwood Public Schools, and is self-supported through tuition, and administered by the Extended Day Director.
Statement of Non-Discrimination	The Westwood Extended Day and Before School Program does not discriminate on the basis of race, color, gender or gender identity, sexual orientation, religion, national origin, disability, marital status, or financial status.
Tuition Payments	See attached tuition schedule. Tuition is payable in 10 equal payments, the first of which is due upon acceptance into the program. The remaining 9 payments are due on the first day of each month, September through May. Full days are optional for an additional fee. Financial Assistance is available. <i>No refunds, credits or exchanges of days will be made for days missed due to illness, family vacation, extra-curricular activities, severe weather, or other reasons of absence or school closings.</i>
Registration	Registration typically opens in June and closes on August 15 th
For more information, please contact Michael Fagone, Director of Extended Day mfagone@westwood.k12.ma.us	

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EXTENDED DAY PROGRAM INFORMATION

The Westwood Extended Day Program has provided after-school care and recreation for children enrolled in the Westwood Public Schools, Grades K – 5, since 1991. The program is open every day that school is in session, and offers care daily from dismissal to 6:00 p.m. In addition, the program is open on selected no-school days from 8:00 a.m. to 4:00 p.m. for an additional fee.

The Extended Day Program is housed at four sites: at the Paul Hanlon School for children from the Paul Hanlon and Deerfield schools; the Downey School for the Downey children; the Martha Jones School for the Martha Jones children; and at the Sheehan School for the Sheehan children. School buses transport children from Deerfield to the Paul Hanlon School. The program has the use of dedicated or shared classrooms, the gymnasium and cafeteria, art/music rooms, the library, the athletic field and playground at each site.

The Extended Day Program provides a daily opportunity for children to be creative, to stretch their muscles, and to explore and experience the world around them. Children participate in a variety of activities including arts & crafts, dramatic play, group games and sports, cooking and science. Physical recreation is offered daily indoors and/or outdoors. Support for reading and homework is provided daily. Program enrichment derives from a number of local resources including the Westwood Public Library, Westwood Youth and Family Services, Police, Fire, School and Recreation Departments, visiting specialists, Extended Day parents and field trips.

The Extended Day Group Leaders are highly qualified. Teaching assistants, including Westwood High School students and college students, add energy and enthusiasm. The entire staff offers a variety of personal experiences, interests and talents, and the ability to convey a sense of caring and respect for children. The staff strives to meet the individual needs, abilities and interests of each child, to contribute to the social growth of the children by fostering cooperative and responsible attitudes, and to create a supportive environment in which children can learn to make good choices and to become considerate and contributing citizens.

BEFORE SCHOOL PROGRAM INFORMATION

The Westwood Before School Program is offered at all five elementary schools, **pending sufficient enrollment**. The Westwood Public Schools reserves the right to review the viability of the program if, at any time, the enrollment is not sufficient to support the program. Transportation to the program is provided by parents, who check the children in with a Group Leader upon arrival. A light breakfast, which may consist of cold cereal or yogurt, milk and juice, is available. Games and activities are provided according to the needs and interests of the children.